



**Building Division**

**Post Frame (Pole) Building  
Plan Checklist**

Please check the boxes below indicating the required information is on the construction documents submitted for application:

**POST FRAME BUILDINGS**

- 1/4" scale legible plans
- Footing sizes and locations
- Sizes for all framing members
- Wind bracing method shown on plans
- All framing connection details (truss to column attachments, stub columns, girt and purlin nailing schedules, uplift protection for columns)
- Engineered plans for buildings >1000 square feet in area, >12 foot tall sidewalls, or column spacing > 8 feet on center.
- Energy Code Signoff (If heated or cooled)

**PLEASE NOTE:**

Permit applications may be submitted at any time, but missing plan details may result in a delay of plan review and permit issuance.

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*FOR OFFICE USE ONLY*

Applicant is:  Homeowner                       Contractor                       Other

- All required information was provided.
- The following information listed above was not provided:

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- The following additional information not listed above is required:

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