

Innovation Award Nomination Form

Instructions: Please complete this form to nominate employee(s) for an Innovation Award. Please be as specific as possible concerning the behavior that demonstrates the definition of innovation.

Employee(s) Being Nominated

Name(s):

Department(s):

Employee Submitting Nomination

Name:

Department:

Working Relationship to nominee:

Date:

Innovations may be demonstrated through the following way:

1. The creation of a new product or enhancement/improvement of an existing product which results in improved customer satisfaction
2. The creation or improvement of a process which result in time savings, work flow enhancements, cost savings, revenue increases, improved service, or increased safety
3. Implementation of a new technology application which enhances customer satisfaction

Nominations will be evaluated based upon the following behaviors:

- A. **Initiative:** the awarded work will display a willingness to start an activity without having it assigned
- B. **Creativity:** the awarded work will be of an original nature or an original adaptation of existing work
- C. **Results:** the awarded work will have an impact on dollars, effectiveness, systems, and/or technology

Please summarize the innovation you are nominating the employee(s) for:

What role did the nominated innovation play in improving customer satisfaction?

How does this nomination go above and beyond everyday job duties and responsibilities?

Provide any additional information you feel is important to assist the committee in evaluating this nomination.