

**Linn County Early Childhood Iowa Governance Board MINUTES**  
**3:30 pm, Tuesday, February 25, 2020**  
**1240 26<sup>th</sup> Avenue Ct SW, Community Services Building, Cedar Rapids**



Members Present:

Barrett, Richard @ 3:38 pm	Lewis, Karen	Scheumann, Nancy
Carrera-Bauer, Tara	Louzek, Dan	Westberg, Drew
Dagit, Wyatt	Moniza, Caroline	Wu, Jasmine
Kitzmann, Tricia	Rogers, John	

Excused Absence:

Munyakazi, Patrick	Rutz, Connie
Rogers, Andrea	Scheldrup, Chris
Rogers, Ben	Stuelke, John

Leave of Absence:

Bigley, Linda

Staff:

Kivett-Berry Peyton, Kristen

Guests:

Becker, Amy (Paces)	Regan, Christi (HACAP)	Strahan, Diana (HACAP)
Bonefas, Rachael (CCR&R)	Richmond, Kathy (CCR&R)	Wade-Nagle, Jeanie (GWAEA)
Martin, Jennifer (CCNC)	Rigdon, Rachell (BOLD program)	Witzberger, Gloria (LCCDC)
Moffit, Janet (YPN)	Smalley, Lydia (CCR&R)	White, Becky (CCR&R)

**Call to order:** Lewis, chair, called the meeting to order at 3:33 pm with quorum present (10/17) and 11/17 @ 3:38 pm.

- We Are ECI* video: Created for Sept Regional Forum~ displayed on screen as meeting started.
- Committee Minutes: Executive & Child Care Entrepreneur Solution team minutes in the packet.
- ISU Data Brief: Linn Co specific data included in the packet.

**Public Comment Period:** All guests were welcomed and introduced themselves.

**Minutes of 1/28/20 Board Meeting:**

- **MSC:** (J. Rogers, Dagit) Motion and Second to approve minutes from 2.25.20 Board Meeting. Motion carries unanimously.

**Board Operations:**

a. Linn County ECI Board Strategic Plan Implementation: At each Board meeting a presentation and research will be shared to increase knowledge of topics in Strategic Plan. This month is Early Care & Education Strategy #1: **Recruit New Child Care Entrepreneurs**. To complement the research document in the packet, Becky White & Rachael Bonefas see website: [https://iowaccrr.org/staff/region\\_5/](https://iowaccrr.org/staff/region_5/) with Child Care Resource & Referral (CCR&R) presented on the services offered by CCR&R. CCR&R supports quality child care providers throughout the state and assists families in finding and selecting child care providers who meet the needs of a child and their family. Additional details outlined in the Power Point presentation & handouts. Members shared their support of this effort.

b. On-Site State ECI Designation Visit Recap: Lewis provided a recap of the day's events and thanked the Board and community partners for their participation. It was suggested that the Designation PowerPoint be shared at a future meeting. Board members felt their time with the State TA team went well and was complementary. No concerns were noted. The intent is that the Linn Co ECI Board will receive Designation decision at the April or June State ECI Board meeting.

c. Association of ECI Boards:

- i. Insurance: Kivett-Berry received written assurance from Jester Insurance that the current ECI Board D&O liability policy covers Board and staff involvement in the Association.
- ii. Private \$ Campaign: Community members and businesses are invited to become a member of the Association. Membership is not required of Board Members and is completely voluntary. Two (2) private donations have exceeded the amount of \$ needed this FY to cover the cost of the lobbyist time which Admin \$ can't cover.

d. Annual Charitable Event Winners: A total of \$520 was donated for the 12<sup>th</sup> Annual Charitable Event. A drawing for a Grand Prize winner of \$220 and three winners of \$100 was conducted. One entry per ECI program was entered into the drawing except for Early Head Start (Grand Prize winner in FY 19). The Grand Prize winner was YPN and the three \$100 winners were Head Start, Dental Screening, and Child Care Nurse Consultant. The proceeds will be used to purchase basic needs items or classroom items that will best benefit the program's clientele. Photos of the winners will be posted on the Linn County Facebook page.

**Program Updates:**

a. 3 Year Trend Data –Child Care Nurse Consultant: Peyton reviewed the program data on the screen which complemented the handout in the packet. Board members reviewed excel charts with 3-years of Funding, Outputs and Outcomes data for the Child Care Nurse Consultant program. Explanations of outlier data was explained and items to monitor were identified.

b. On-Site Visit Results:

- i. Parent Ed Consortium: Form was included in the Board packet. Peyton noted that the program was deemed compliant and their next on-site review cycle is FY 23. In FY 21, a follow-up will be made to review mileage claims.
- ii. Nurturing Parenting Program: Form was included in the Board packet. Peyton noted that the program was deemed compliant and their next on-site review cycle is FY 23.

**Committee & Community Engagement:**

a. Mid-Year Budget Utilization Survey Results: John shared that all programs indicated that they would expend 100% of their ECI funds. Kivett-Berry will follow-up with Horizons as they have a Supervisor and Family Support Worker vacancy.

b. Nominations: As outlined in the handout, 6 of 7 Board members who could graduate after this FY, have indicated that they would like to serve another term. Kivett-Berry suggests adding 4 new members and the desired skill sets are: Finance, Marketing, Non-Profit and Faith. Application packets and ECI informational handouts were available.

c. Feb 24 League of Women Voters presentation: Kivett-Berry & RaeAnn Gordon with ISU Extension & Outreach presented re: Child Care & Before/After School Care.

**Open Agenda:** None.

**Motion to Adjourn:**

➤ **MSC:** (Kitzmann, Scheumann) Motion and Second to adjourn. Motion carried unanimously. Meeting adjourned at 4:35 pm.

Minutes submitted by: Kristen Peyton, Kristen Peyton, Recorder Date 3/10/20  
 Reviewed by: Tara Carrera-Bauer, Tara Carrera-Bauer, Secretary Date 3/10/20