

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JANUARY 27, 2020 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Oleson (via phone) and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Motion by Rogers, seconded by Walker to approve minutes of January 22 & 24, 2020 as printed.

Motion by Walker, seconded by Rogers to adopt Resolution 2020-1-10
SET PUBLIC HEARING FOR CONVEYANCE OF VACATED RIGHT-OF-WAY

WHEREAS, the Board of Supervisors, Linn County, Iowa, is empowered under authority of §331.361, Code of Iowa, to dispose of the interest of Linn County, Iowa, in real property, and WHEREAS, the Board of Supervisors, Linn County, Iowa, has vacated portions of right-of-way described as: LEGAL DESCRIPTION

A portion of Town of Paris, Block 4, located in the SE 1/4 SE 1/4, Sec. 19, T. 86N., R. 06W., of the 5th P.M., Linn County, Iowa, described as follows:

The east half of the alley lying adjacent to the west line of Lots 1 and 2 of said Block 4 from the center of said Block 4, south to the north line of vacated Walnut Street and the south half of the alley lying adjacent to the north line of said Lots 1 and 2 from the center of said Block 4, east to the west ROW line of Sutton Road. Said deed area contains 2,246 sf or 0.05 acres, subject to easements and restrictions of record. And WHEREAS, Edwin W. Dudley, owner of real property adjacent to the above described parcel of vacated right-of-way desire to obtain whatever interest Linn County may have in the above described parcel of vacated right-of-way.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session that a public hearing shall be held for the purpose of determining whether Linn County, Iowa, will convey to Edwin W. Dudley, whatever interest Linn County, Iowa, may have in the above described parcel of vacated right-of-way. BE IT FURTHER RESOLVED that said hearing shall be held on the 10th day of February, 2020, at 10 o'clock, in the formal Board Room on the lower level of the Jean Oxley Linn County Public Service Center, 935 2nd St SW, Cedar Rapids, Iowa, for the above stated purpose and that notice of the time and place of said public hearing shall be published in accordance with §331.305, Code of Iowa.

Brad Ketels, County Engineer, presented a Vacancy Form requesting two Temporary Engineering Interns for the Survey Dept. and a Vacancy Form requesting four Temporary Roadway Maintenance Workers (mowing and various roadside related activities). The Board will approve on Wednesday.

Britt Hutchins, Purchasing Dir., presented a Vacancy Form requesting a temporary Clerk for the Purchasing Dept. to cover for a medical leave. The Board will approve on Wednesday.

Motion by Rogers, seconded by Walker to authorize Chair to sign "Home Visitation/Parent Development Follow-up form" for the grant proposal to the Iowa Child Abuse Prevention Program (ICAPP), retroactive to January 24, 2020.

Caleb Mason and John Witt, City of Cedar Rapids, presented a request from Cedar Rapids for consent to include a portion of land in Linn County in the proposed amended Stone Creek Urban Renewal Area for constructing a roundabout at the intersection of Williams Boulevard SW and Dean Road SW. The Board will approve on Wednesday.

Dennis Goemaat, Conservation Dir., presented Agreements between the City of Cedar Rapids and the Linn County Conservation Board for Private Sanitary Sewer Facilities, Sanitary Sewer and Water Service Connection Fees, and Private Water Main Facilities, and an Application for a Site Development Plan for 7212 E Avenue NW, Cedar Rapids, all related to the Morgan Creek County Park redevelopment project. The Board will approve on Wednesday.

Garth Fagerbakke, Facilities Manager and Rob Peck, Design Dynamics, discussed plans and specifications for the Fillmore Building Roof and Building Improvements Project. Bids are due on February 27, 2020 at 5:00 p.m. and bids will be opened on March 2, 2020 at 10:00 a.m. The Board will approve on Wednesday.

Stephanie Lientz, Planning & Development, presented a Conditional Use Permit Application requested by Prospect Meadows, Inc, petitioner, and Linn County, property owner, to operate a seasonal paintball course at the Prospect Meadows Baseball Field, located at 1850 Prospect Drive. The Board will authorize the Chairperson to sign application on Wednesday.

Motion by Rogers, seconded by Walker to approve Liquor License for the Whittier Market in Whittier, retroactive to January 22, 2020.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follows:

AUDITOR'S OFFICE

Elections Systems Admin. JJ Breen Layoff out the door 01/24/20

RECORDER'S OFFICE

Clerical Specialist Natasha Schrage Return to previous position 01/24/20

TREASURER'S OFFICE

Universal Clerk Stephanie Martinez Revised effective date of transfer 01/25/20 10B \$17.44 + \$.25 – 56B \$21.12
Replaces S. Kent

PLANNING & DEVELOPMENT

Residential Combin. Insp. Jeremy Elkin Reclassification 01/25/20 21D \$28.03 – 22D \$29.12

Residential Combin. Insp. Matthew Ruff Reclassification 01/25/20 21B \$25.85 – 22B \$26.95

FACILITIES

Custodian Stephanie Martinez Revised effective date of transfer 01/24/20
Custodian Leya Neema Selected to fill position – PT 01/27/20 10A \$16.89 + \$.25
Replaces G. Ndayisenga 20 hrs/wk

Custodian Amber Smith New hire – PT, Temporary 01/27/20 10A \$16.89 + \$.25
20 hrs/wk

Custodian Kim Humbles Step increase/contract 02/27/20 10D \$18.67 + \$.25 – 10E \$20.10 + \$.25

SHERIFF'S OFFICE

Communications Oper Samantha Jones Step increase/contract 03/19/20 C1 \$23.69 – C2 \$24.35

Deputy Sheriff Valerie Mensen End of probation 03/11/20 DB \$27.25 + \$.40 – D1 \$28.46 + \$.40

Deputy Sheriff Kyle Titus End of probation 03/25/20 DB \$27.25 + \$.40 – D1 \$28.46 + \$.40

Deputy Sheriff Tyler Annis Step increase/contract 03/05/20 D1 \$28.46 + \$.40 – D2 \$29.61 + \$.40

Deputy Sheriff Tyler Blaha Step increase/contract 03/05/20 D1 \$28.46 + \$.40 – D2 \$29.61 + \$.40

Deputy Sheriff Devin Rinderknecht Step increase/contract 03/23/20 D4 \$31.93 + \$.40 – D5 \$33.17 + \$.40

Deputy Sheriff Elliott Patterson Step increase/contract 03/30/20 D4 \$31.93 + \$.40 – D5 \$33.17 + \$.40

Deputy Sheriff Chad Rahe Step increase/contract 03/21/20 D6 \$34.16 – D7 \$34.68

Motion by Walker, seconded by Rogers to approve Claims #70612577-70612602 in the amt. of \$346,760.54; Wires in the amt. of \$1,757,972.36; and ACH in the amt. of \$20,209.48.

Legislative Update - Darrin Gage, Dir. of Policy & Admin., reported that a bill was introduced regarding the definition of meetings under the open meetings law (adding budgetary discussions).

Motion by Walker, seconded by Rogers to go into Closed Session to discuss pending litigation, pursuant to Iowa Code 21.5(1)(c) and discuss the purchase or sale of real estate pursuant to Iowa Code Section 21.5.(1)(j).

VOTE: Rogers - Aye Walker - Aye Oleson - Aye

Motion by Walker, seconded by Rogers to go out of Closed Session.

VOTE: Rogers - Aye Walker - Aye Oleson - Aye

The Board recessed at 10:32 a.m. and reconvened at 1:30 p.m. to review proposed FY21 budgets. Also present: Dawn Jindrich, Finance Dir., Sara Bearrows, Budget Dir. and Lisa Powell, HR Dir.

Human Resources -FY 21 proposed appropriation exceeds Board guidelines by \$80 due to an unintentional FY 20 decrease in the PolicyStat software lease.

Powell presented the budget, Key Performance Indicators and the following Offers:

Human Resources:

- General Employee Professional Development - \$20,000
- New Employee Referral Program - \$5,000
- Deferred Compensation Match - \$343,440

On behalf of the Diversity Committee:

- Increased Diversity funding - \$6,000

On behalf of the LC3 Steering Committee:

- Additional Department Learning Institutes - \$28,800
- Culture Rx - department team trainings - \$15,000

Motion by Oleson, seconded by Walker to approve Human Resources FY 21 appropriations in the amount of \$995,866.

Discussion followed regarding future budget meetings as well as future Offer discussions.

Adjournment 2:17 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors