

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, JANUARY 15, 2020 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker (via phone). Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order and led the pledge of allegiance.

Motion by Oleson, seconded by Rogers to approve Consent Agenda as follows:

Authorize Chair to sign a Management Representation Letter to Eide Bailey LLC

Resolution 2020-1-5

ADOPT DOCUMENTS PERTAINING TO LINN COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Linn County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Linn County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, the Iowa Department of Transportation has directed Linn County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Linn County that:

1. The County Engineer is hereby designated the Title VI Coordinator for Linn County.
2. The *Linn County Title VI Non-Discrimination Agreement* is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said agreement where required.
3. The *Standard DOT Title VI Assurances* are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
4. The *Title VI Notice to the Public* is hereby adopted and shall be posted where other public notices are displayed in the Linn County Public Service Center and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
5. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Resolution 2020-1-6

APPROVING A PROPERTY USE REQUEST FOR PERMISSION TO UTILIZE THE LINN COUNTY COURTHOUSE FOR A MOCK TRIAL ON FEBRUARY 7, 8 & 9, 2020

WHEREAS, Megan Merritt, Mock Trial Tournament Coordinator for the University of Iowa College of Law, has requested permission to use courtrooms at the Linn County Courthouse, for the purpose of conducting a law school level mock trial on February 7, 8, & 9, 2020,

WHEREAS, the Linn County Facilities Department, Linn County Sheriff's Office, State of Iowa Court Administration and the Risk Management Department have recommended approval of this request,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Linn County, Iowa, that the above request is herewith approved subject to the following conditions:

1. The personnel sponsoring the Mock Trial will follow the direction as given by the Linn County employees.
2. The personnel sponsoring the Mock Trial will be responsible for seeing that all courtroom furniture and items are returned to the same place they were before the Mock Trial started.
3. The personnel sponsoring the Mock Trial will oversee the proper conduct of the event.
4. The applicant will accept the appropriate Linn County issued fee(s) associated with the cleaning of the facility following the event.

Resolution 2020-1-7

The following description is a summary of Resolution No. 2020-1-7 as passed and approved by Linn County Board of Supervisors, effective January 15th, 2020.

Wolrab Pleasant View Addition (Case # JPS19-0018) to Linn County, Iowa, containing two (2) lots, numbered lot 1 and lettered lot A, a subdivision of real estate located in the SENE of Section 33, Township 83 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing at the East $\frac{1}{4}$ Corner of Section 33, Township 83 North, Range 5 West of the 5th P.M.; thence N01°00'06"W, 1073.89 feet along the east line of the SE1/4-NE1/4 of said Section 33 to the Point of Beginning; thence N01°00'06"W, 248.00 feet along the east line of said SE1/4-NE1/4; thence S88°27'01"W, 351.00 feet along the north line of said SE1/4-NE1/4; thence S01°00'06"E, 248.00 feet; thence N88°27'01"E, 351.00 feet to the Point of Beginning. Said described parcel contains a total of 2.00 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone

The following description is a summary of Resolution No. 2020-1-7 as passed and approved by Linn County Board of Supervisors, effective January 15th, 2020.

Wolrab Pleasant View Addition (Case # JPS19-0018) to Linn County, Iowa, containing two (2) lots, numbered lot 1 and lettered lot A, a subdivision of real estate located in the SENE of Section 33, Township 83 North, Range 5 West of the 5th P.M., Linn County, Iowa, described as follows: Commencing at the East $\frac{1}{4}$ Corner of Section 33, Township 83 North, Range 5 West of the 5th P.M.; thence N01°00'06"W, 1073.89 feet along the east line of the SE1/4-NE1/4 of said Section 33 to the Point of Beginning; thence N01°00'06"W, 248.00 feet along the east line of said SE1/4-NE1/4; thence S88°27'01"W, 351.00 feet along the north line of said SE1/4-NE1/4; thence S01°00'06"E, 248.00 feet; thence N88°27'01"E, 351.00 feet to the Point of Beginning. Said described parcel contains a total of 2.00 acres, more or less. Bearings are based on the Iowa State Plane Coordinate System North Zone

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(1401) Horizontal NAD 83 (2011)

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at www.linncounty.org

Approve and authorize chair to sign an amendment to the architectural and engineering professional services agreement with Martin Gardner Architecture for the Future Line Building/LIFTS renovation project increasing the agreement amount by \$15,500

Approve the quote by Election Systems and Software, LLC for training the Elections Department in the amount of \$8,500

Approve and authorize Chair to sign the Elections Systems & Software, LLC upgrade purchase order for \$6,683

Approve and authorize Chair to sign a proposed agreement with Braun Intertec in the amount of \$2,990 for subsurface investigation for Dows Farm

Approve and sign Adopt-A-Roadside application for Sun Sets on Tower Terrace Rd to adopt Tower Terrace Rd from Horseshoe Lake Rd to Darrel Drive.

Motion by Rogers, seconded by Oleson to approve minutes of January 14, 2020 as printed.

Steve Ciha, 5290 Sutton Rd., continued to present additional information that he has researched after meeting with the Board on December 4, 2019 regarding a request by residents of the Paris area for seal coat/hard surfacing of Buffalo and Sutton Road in Paris.

Jon Resler, Asst. County Engineer, stated that they have a plan to clean up the right of way, grade, do some ditching and do some spot rocking. Right now the traffic count does not meet the dust control criteria but with the Board's direction, they will. Another traffic count will take place this summer.

Supervisor Oleson stated that there will be some sort of dust control at the county's expense (not sealcoat or hard surfacing) while they come to a decision.

Sara Bearrows, Budget Dir., presented the 2020 Linn County Medical Examiner Service Agreement with Donald J Linder, D.O., Linn County Medical Examiner. The only change is an annual increase of 3%.

Motion by Oleson, seconded by Rogers to authorize Chair to sign the 2020 Linn County Medical Examiner Service Agreement with Donald J Linder, D.O., Linn County Medical Examiner.

Don Tyne, Veteran Affairs Dir., presented a request to amend the indigent program to increase veteran's aid in rent, utilities and rent.

Bearrows stated that the Veteran Affairs Commission approved the changes. If this is approved by the Board, she believes that VA's FY21 budget will be able to absorb the costs. The Board will approve next week.

Charlie Nichols, Planning & Development, presented third and final consideration of an ordinance amending the Code of Ordinances by amending provisions in Chapter 107, Unified Development Code (allowing lawn care and landscaping businesses in ag. zoning districts). There have been no further comments or changes.

Supervisor Oleson stated that he wants to table this final consideration until it can be discussed on Feb. 10 and on the agenda for approval on Feb. 12. He is not comfortable at this time voting for it as he has more questions that need answered.

Motion by Oleson, seconded by Rogers to table third and final consideration of an ordinance amending the Code of Ordinances by amending provisions in Chapter 107, Unified Development Code (allowing lawn care and landscaping businesses in ag. zoning districts) until Feb. 10 and 12, 2020.

Garth Fagerbakke, Facilities Manager, presented quotes on the purchase of a chiller for the Linn County Correctional Center (Capital Improvement Project) as follows: Carrier - \$87,284; Mechanical Sales - \$115,408; and Trane - \$191,215. His recommendation is Carrier and will place on a future agenda for approval.

Motion by Oleson, seconded by Rogers to approve payment to Trees Forever in the amt. of \$75.00.

Motion by Oleson, seconded by Rogers to approve Claims #70612406-#70612481 in the amt. of \$73,092.01 and ACH in the amt. of \$748,995.27.

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Board Member Reports - Chairperson Rogers is meeting with the Cedar Rapids Mayor; attended the Employee Recognition Breakfast and the Core Values kickoff.

Motion by Rogers, seconded by Oleson to appoint Barbara Pederson as Linn Township Clerk retroactive to 12/13/19 to fill an unexpired term ending 12/31/2022.

The Board recessed at 10:36 a.m. and reconvened at 1:30 p.m. to review FY21 budgets. Present: Dawn Jindrich, Finance Dir.; Sara Bearrows, Budget Dir.; Dennis Goemaat, Dir.; Dan Gibbins, Deputy Dir.; Randy Burke & Ryan Schlader, Conservation staff and Conservation Board member George Kanz.

Conservation - FY21 proposed appropriation meets the Board's guidelines. Recommendation: Decrease the projected expenditures in FY20 for the Legacy Bond fund to avoid a negative fund balance.

Discussion followed regarding request for sealcoat/hardsurface of roads in the Paris area due to traffic to the bridge and the possibility of Conservation partnering with Secondary Roads.

Dennis Goemaat presented the budget in detail.

Randy Burke presented park improvement, trail improvement and water projects.

Dan Gibbins presented the following Offers:
- Conservation Lead Ranger - \$125,400
- Conservation Educ. Inclusion Spec. - \$ 88,307

Motion by Rogers, seconded by Oleson to approve Conservation FY21 expenditures in the amount of \$15,577,192, revenue in the amount of \$7,627,430 and operating transfer from general basic in the amt. of \$750,000.

Adjournment at 2:48 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors.

