

MINUTES

Linn County Board of Health Meeting
January 15, 2020 at 4:00 PM
Harris Building - Conference Room #234A/B
1020 6th Street SE, Cedar Rapids, IA
Contact: Kim Honn, 892-6000

*Indicates Action Items

1. Call to Order BOH meeting with a quorum – Mary Tarbox, Vice-Chair

Ms. Tarbox, Vice-Chair, established a quorum and called the meeting to order at 4:02 PM.

Board Members Present: Mary Tarbox, Leslie Wright, Karl Cassell and Kim Honn - Recorder

Linn County Public Health Staff: Jim Hodina, Tricia Kitzmann, Larry Hlavacek, Lynne Abbott, Jo Bridgewater, Dustin, Hinrichs, Lynne Abbott, Shane Dodge, Tony Daugherty

2. Introduction of new Board member, Karl Cassell – Pramod Dwivedi, Health Director

Health Director Dwivedi introduced Mr. Cassell as the newest BOH members.

3. Election of Officers * - Pramod Dwivedi

Dr. Tarbox and Leslie Wright agreed to serve as Board chair and vice-chair respectfully. Also, Dr. Tarbox will serve as liaison on the BOH Policy and Gov't Relations committee and Mr. Cassell will serve on the BOH Administration and Finance committee.

Motion made to appoint Dr. Tarbox as chair and Leslie Wright as vice-chair.

****MSC Wright/Cassell**

4. Recognize Guests – Mary Tarbox

Diana Strahan introduced some if the WIC Clinic – Angela Munson, Marie Krivig, Lori Jasper, Kari Davenport

5. Public Comment – Limited to Three Minutes Each

None

6. Approve Agenda *

Motion made to approve agenda as presented.

****MSC Wright/Cassell**

- BOH member/s excused absences

Dr. Jim Levett

7. Approve November 15, 2019 Minutes *

Motion made to approve November 15, 2019 minutes as presented.

****MSC Cassell/Wright**

8. Introduction of New Staff – Pramod Dwivedi

- Recognition of Employees
 - **New staff/staff changing positions: Lynne Abbott – Public Health Planner and Jo Bridgewater – Community Health Care Coordinator**
 - **Years of Service: Shane Dodge – 10 years, Tony Daugherty – 20 years**
 - **Contribution Recognition: Dustin Hinrichs**

9. BOH Committee Reports:

A. Policy and Government Relations Committee – Committee Chair / Pramod Dwivedi

1. Performance Management System Policy *

Motion made to approve the Policy as presented.

****MSC Wright/Cassell**

B. Finance Reports Approval – Pramod Dwivedi

1. November and December 2019 Finance Statements *

Motion made to approve November and December 2019 Finance Statements as presented.

****MSC Cassell/Wright**

10. FY21 Budget Proposal Presentation * - Pramod Dwivedi

Mr. Dwivedi presented the proposed FY21 Budget for approval. He reviewed the agency's successes for the past year and requested the approval of a Communication Specialist position.

Motion made to approve the proposed FY21 Budget and move forward for the Board of Supervisors consideration.

****MSC Cassell/Wright**

11. Board of Health Attorney Report – Heidi Carmer

Absent

12. Next Meetings: **[NOTE: February Meeting Cancelled]**

Pramod will be at the NACCHO Leadership Conference I February.

Board of Health Meeting – Wednesday – March 25, 2020 at 4:00 PM

- **BOH Policy & Government Relations committee meeting March 19, 2020 at 3:00 PM**

13. Adjourn

Motion made to adjourn meeting.

***MSC Cassell/Wright**

**Respectfully submitted,
Kim S. Honn, Recorder**