



THE LINN COUNTY
BOARD of SUPERVISORS
WITWER TRUST

ASSURANCES – FISCAL SPONSORSHIP AGREEMENT

Applicant: _____

Fiscal Sponsor: _____

_____ (hereafter referred to as the Organization) has agreed to serve as fiscal/program sponsor for the _____ (hereafter referred to as the Applicant) for the period beginning _____ and ending _____, as outlined in the attached Witwer Trust grant application. The Board of Directors of the Organization has documented its adoption of the Applicant as a program or project consistent with its purpose and mission. The Applicant's financial activities will be accounted for as a program of the Organization for IRS auditing and financial reporting purposes.

Since the Applicant is not a recognized tax-exempt entity, the Organization must exercise full control over the Applicant's financial administration, management and disbursement of funds. The Organization acknowledges that any Witwer Trust grant funds awarded as a result of the grant application will be made payable to the Organization and the Organization is responsible for the disbursement, utilization, and accounting of the grant funds in accordance with said grant award. The Organization has delegated the following person or persons to be responsible for fulfilling these accounting and reporting functions: _____ . The Organization is responsible for ensuring timely completion and submission of the final report to Linn County for any Witwer Trust grant funds that are awarded.

Fiscal sponsors must submit a current W-9 form to Linn County upon request before any grant funds can be awarded. Failure to disburse or utilize Witwer Trust grant funds in accordance with the grant award, or failure to ensure timely reporting, will result in loss of good standing on behalf of the Organization and Applicant.

Furthermore, the Organization also hereby agrees and acknowledges that:

- (1) if awarded funds, the Organization will conduct operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, sexual orientation, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;
- (2) the Organization will expend funds received as a result of application solely on the described project and programs;
- (3) all unexpended funds received pursuant to this grant shall be returned to Linn County;
- (4) if awarded funds, the Organization and Applicant will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line: **"This project was funded in part by a grant from the Linn County Board of Supervisors Witwer Trust."**

