

LINN COUNTY, IOWA, CONSERVATION BOARD

MINUTES OF THE MONDAY, OCTOBER 22, 2018, BOARD MEETING

The following is a true copy of the minutes of the meeting of the Linn County, Iowa, Conservation Board held on **Monday, October 22, 2018**, at the Wickiup Hill Learning Center, 10260 Morris Hills Rd, Toddville, IA 52341.

BOARD MEMBERS PRESENT

Hillary Hughes, Cindy Burke, Steve Emerson, John Hanson, and George Kanz
Hughes joined the meeting at 12:02 PM.

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dennis Goemaat, Director; Daniel Gibbins, Deputy Director; Randy Burke, Planner; Ryan Schlader, Community Outreach; Aaron Batchelder, Natural Resource Manager

OTHERS PRESENT

Jim Houser, Linn County Supervisor; Rob Peck, Design Dynamics

CALL TO ORDER

Conservation Board Vice President Emerson called the meeting to order at 12:00 PM.

PUBLIC COMMENT

None

ITEM R1. APPROVE CONSENT AGENDA

MOTION by Kanz, second by Hanson

To approve the consent agenda.

VOTE: aye; all present
 nay; none
 absent: Hughes

The consent agenda was approved and involved the following items:

ITEM C1. APPROVE THE SEPTEMBER 17, 2018 REGULAR MONTHLY MEETING MINUTES

**ITEM C2. APPROVE CLAIMS AND EXPENDITURES – CLAIMS LIST #2019-4
Claims and Transfer list #2019-4 involving claim #4-166 through claim #4-235.**

ITEM C3. RECEIVE AND PLACE ON FILE THE SEPTEMBER 2018 FINANCIAL/BUDGET REPORT

ITEM C4. RECEIVE AND PLACE ON FILE THE SEPTEMBER 2018 ACTIVITY REPORT

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ITEM C5. ACCEPTANCE OF GIFTS

1. Gift #7-2019 – Nick Maybanks monetary donation (\$1,150) for a memorial bench and tree in memory of George Maybanks to be placed at the Morgan Creek Park arboretum.
2. Gift #8-2019 – Tracy Hanson monetary donation (\$1,000) to support Morgan Creek Park.
3. Gift #9-2019 – Mary Lynn and Michael Eckert donation of a polar bear rug for use at Wickiup Hill in the education program.
4. Gift #10-2019 – Edward & Connie Popelar monetary donation (\$50) in memory of Thomas Stovie to be used at Wickiup Hill.
5. Gift #11-2019 – Chris and Kathleen Frerichs monetary donation (\$50) in memory of Thomas Stovie to be used at Wickiup Hill.
6. Gift #12-2019 – Kathy Frerichs monetary donation (\$250) in memory of Thomas Stovie to be used at Wickiup Hill.
7. Gift #13-2019 – Susan Dolan monetary donation (\$600) to purchase four memorial trees – 2 for Joan Nightingale Silver and 2 for Ralph E. and Joan L. Silver to be planted at Morgan Creek Park.

ITEM C6. CAPITAL IMPROVEMENT UPDATES

ITEM C7. 14-acre addition to Buffalo Creek Natural Area completed – report out of closed session.

REGULAR AGENDA:

ITEM R2. DISCUSS AND DECIDE REGARDING BIDS RECEIVED FOR GEOTECHNICAL SERVICES FOR THE PINICON RIDGE PARK OVERLOOK SHELTER, PROJECT #04-19 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH THE SELECTED CONTRACTOR.

R. Burke reviewed bid results with Terracon being the apparent low bidder with a bid of \$29,000. Peck described the technical reasons for the recommendation.

Hughes joined the meeting at 12:02 PM.

No motion was made by the Board. The Board concurred with staff recommendation to reject the bid and move forward with limited geotechnical testing.

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ITEM R3. DISCUSS AND DECIDE ON APPROVING A CONTRACT WITH MIENE SEPTIC SERVICES FOR THE INSTALLATION OF A SEPTIC SYSTEM FOR THE PINICON RIDGE PARK SHOWER AND STORM SHELTER, PROJECT #4-15, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH THE SELECTED CONTRACTOR.

R. Burke reviewed the proposed contract with Miene Septic Services in the amount of \$31,365.00 to install a septic system for the Pinicon Ridge Park shower and storm shelter.

MOTION by Kanz, second by Burke

To approve contract with Miene Septic Services and to authorize the Executive Director to sign and execute the contract.

VOTE: aye; all present
 nay; none
 absent: none

ITEM R4. DISCUSS AND DECIDE REGARDING A CHANGE ORDER TO THE PINICON RIDGE PARK CAMPGROUND SHOWER AND STORM SHELTER, PROJECT #4-15 TO INCLUDE A WATER DISTRIBUTION BUILDING AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE CHANGE ORDER.

R. Burke reviewed proposed change order to the Pinicon Ridge Park Campground Shower and Storm Shelter, Project #4-15. This change order involves the addition of a small distribution building.

No motion was made by the board. The Board concurred with staff recommendation to reject the change order.

ITEM R5. UPDATE CONCERNING THE PINICON RIDGE PARK PLAYGROUND REPLACEMENT.

Schlader and Randy Burke presented details in regard to the Pinicon Ridge Park playground survey and next steps. Over 300 people have taken the survey. Input from the survey will be reviewed and then staff will meet with the firms which submitted proposals. Plans are to make a recommendation by the December meeting.

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ITEM R6. DISCUSS AND DECIDE REGARDING AN AGREEMENT WITH THE BACKCOUNTRY HORSEMEN OF IOWA TO CONDUCT VOLUNTEER WORK ACTIVITY ON COUNTY OWNED AREAS AND AUTHORIZE THE DIRECTOR TO SIGN THE AGREEMENT.

Gibbins reviewed the proposed agreement to cooperate with the Backcountry Horsemen of Iowa (BCHIA) for volunteer work supporting equestrian recreation and natural resource conservation within Linn County Conservation Board lands.

MOTION by Burke, second by Hanson

To approve the agreement with Backcountry Horsemen of Iowa and to authorize the Executive Director to sign the agreement.

VOTE: aye; all present
 nay; none
 absent: none

ITEM R7. DISCUSS AND DECIDE ON THE 2019 AGREEMENT WITH THE MONARCH RESEARCH PROJECT FOR THE 1,000 ACRE POLLINATOR INITIATIVE AUTHORIZE THE BOARD PRESIDENT TO SIGN THE AGREEMENT.

Gibbins reviewed the proposed agreement between the Monarch Research Project (MRP) and the Linn County Conservation Board to cooperate on pollinator habitat improvement projects through the 1,000 Acres Pollinator Initiative.

MOTION by Hanson, second by Kanz

To approve the agreement with the Monarch Research Project and to authorize the Conservation Board President to sign the agreement.

VOTE: aye; all present
 nay; none
 absent: none

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ITEM R8. DISCUSS AND DECIDE ON RESOLUTION #2018-25, REQUESTING THE LINN COUNTY BOARD OF SUPERVISORS SELL BONDS TO FUND SPECIFIC LINN COUNTY WATER AND LAND LEGACY BOND PROJECTS.

Goemaat/Gibbins discussed item R8 Bond Group 2 projects. Gibbins discussed the Prairie Oak Lodge Renovation project that had been added to the project list since the prior Board meeting.

MOTION by Kanz, second by Burke

To approve resolution #2018-25 requesting the Linn County Board of Supervisors sell bonds to fund the projects listed within the resolution.

VOTE: aye; all present
 nay; none
 absent: none

ITEM R9. DISCUSS AND DECIDE REGARDING UPDATING CURRENT BOARD POLICIES – SERIES 2 EXECUTIVE LIMITATIONS INCLUDING:

Policy numbers 2-4, 2-5, 2-6

Goemaat reviewed the policies and recommended minor changes and edits proposed.

The Board reviewed the following policies:

- 2-4 Public Safety and Risk Management
- 2-5 Executive - Staff Expectations
- 2-6 Capital Improvements

MOTION by Hanson, second by Burke

To approve Policy No. 2-4, 2-5, and 2-6 for immediate implementation with subsequent readings waived.

VOTE: aye; all present
 nay; none
 absent: none

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ITEM R10. DISCUSS AND DECIDE CONCERNING A REQUEST TO THE BOARD OF SUPERVISORS TO TRANSFER MANAGEMENT AND CONTROL OF CERTAIN PROPERTIES ADJACENT TO MORGAN CREEK AND SQUAW CREEK PARKS TO THE CONSERVATION BOARD.

Goemaat discussed a proposal to transfer management and control of certain properties adjacent to Morgan Creek and Squaw Creek Parks to the Conservation Board.

MOTION by Kanz, second by Burke

To concur with requesting the transfer of management and control of certain properties adjacent to Morgan Creek and Squaw Creek Parks to the Conservation Board.

VOTE: aye; all present
 nay; none
 absent: none

ITEM R11. BOARD MEMBER AND STAFF REPORTS

1) Community Outreach/Marketing:

a. Schlader reviewed community outreach efforts as submitted in his report.

2) Update regarding Biotope Contract Update:

a. R. Burke updated the Board on the Biotope concept and staff recommendations to engage a local firm for design. A contract will be developed with Martin Gardner Architects.

3) Awards:

a. Gibbins updated the Board concerning the award to the LCCB for 3rd place in the Wildlife Habitat Improvement Award from the Izaak Walton League. R. Burke updated the Board concerning an award for Cedar Valley Nature Trail phase 4 paving project.

ITEM R12. PUBLIC COMMENT

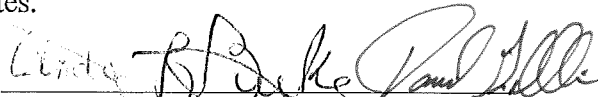
None.


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ITEM R13. ADJOURN

Meeting adjourned at 12:36 PM.

Amanda Bieber typed the above minutes.


Recording Secretary


Board Secretary

SEAL