

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, SEPTEMBER 25, 2018 8:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers and Walker.
Absent: Supervisor Oleson (personal business). Board members voting "AYE" unless otherwise noted.

The Board met with Elected Officials and Department Heads to discuss County-related issues including:

Mikki Scott, Health Solutions - noted the successful health fair and gave an update on this year's Wellness Rewards Program including upcoming screenings.

Lisa Powell, HR Dir. - discussed different levels of progressive discipline including the use, forms and filing.

Joi Alexander, Communications Dir. - gave an update on the website redesign.

Rhonda Betsworth, Auditor's Office - provided a handout and discussed the meaning of a signature on a claim.

Garth Fagerbakke, Facilities Mgr. - gave an update on the Harris and O'Brien Buildings.

Motion by Rogers, seconded by Walker to approve minutes of September 24, 2018 as printed.

The Board heard updates from the following Department Heads:

David Thielen, LCCS Exec. Dir. - Child & Youth Development: Family Transformation program credentialing site visit in April; retirement in Options resulted in two recalls. Early Childhood Iowa/DECAT: hired Grant Coordinator; working with United Way on community assessment. Options: impact of tier rate and watching revenue streams. LCCS Core: social media continues to be popular; Veterans Stand Down; Action Expo in November; work continues to secure the winter overflow shelter. Ryan White/Home Health: two amendments for the program were signed; proposal to add additional Case Manager was submitted to Iowa Dept. of Public Health. Juvenile Detention: new carpet installation has been completed. Meeting will be held October 2nd with OPN on the CSB space assessment; Stepping Up program; appointment to NACo Human Services and Education Steering Committee; working with Public Health on TAV Health implementation with LCCS.

Jon Gallagher, Soil Conservation - urban assistance requests; partnering with City of Cedar Rapids for Taylor Elementary infiltration; walking tour is October 16th; working with Conservation on agland and best practices; working with Secondary Roads on a variety of issues and working with City of Marion on storm water drainage issues.

Phil Lowder, IT Dir. - Helpdesk stat's; budget; KPI's; Aumentum stat's; October Helpdesk Highlights will feature cyber security; GEMS upgrade is complete; Auditor Miller discussed two factor authentication and Lowder asked for the Board's opinion.

The Board concurred that they would like Lowder to submit a budget offer instead of a budget amendment.

Britt Hutchins, Purchasing Dir. - attended Purchasing Training Seminar in Nashville; met with departments at Community Service Building (CSB) and OPN for space needs; employee recalled back to his office; Learning Institutes continue; mail room and white powder trainings; Iowa Prison Industries completed county vehicle decals; assisted county departments with various purchases.

Darrin Gage, Dir. of Policy & Admin. - FY19 budget stat's; KPI's and product improvement's (new conference room request, ordinance adoption procedure, boards and commissions lists); will attend Rob Lawton workshop with Sherry Timmins; working with Ted Garnett on a formalized structure for the Board team; Harris building construction update; O'Brien building update (possible new name); CSB space assessment - meeting with OPN needs to be rescheduled; new and revised policies will be coming to the Board soon; will be sending email for 2019 legislative requests.

Adjournment at 10:05 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
BY: Amanda Hoy, Executive Assistant

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors