

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, SEPTEMBER 11, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers and Walker (arriving at 9:34 a.m.). Absent: Supervisor Oleson (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Houser, seconded by Rogers to approve minutes of August 14, 2018 as printed.

The Board received updates from the following Department Heads:

Brad Ketels, Interim County Engineer - Work Orders to be acknowledged within 24 hours; Leadership transition summary (18 weeks as Interim County Engineer); list of successes; number of roads closed due to flooding; list of projects; IDOT risk factor analysis; Lewis Access Rd. closure signage; Indian Hills speed study complete and signage placed and placement of intersection lighting at 16th Ave. and 80th St.

Tom Hardecopf, LIFTS Dir. - Mobility Coordinator activities; Working on Expungement Clinic; Cedar Rapids and MPO has a new survey out; 380 Express Bus service (target date of October); budget on target; continue LC3 training; and survey results.

Steve Estenson, Risk Mgmt. Dir. - Flood activities; third party administrator for worker comp. working well; Safety and Health Fair is September 20th (35 vendors); Learning Institute; and will be attending a regional risk management conference in Council Bluffs.

With regard to the flood, Supervisor Rogers stated that a lawn care company had offered his trucks to the county. He will coordinate any future offers with Risk Management.

Steve Tucker, Finance Dir. and Dawn Jindrich, Budget Dir. - Monthly financial report; need to know if there are any future plans for bonds; property tax software contract signed with Tyler (will get committee together to talk to Tyler project manager); Eide Bailly was in their office last week; continuing with Learning Institute (made changes to website); CAFR (updating reports); budget amendment document for October 3rd; and still want to look at a new financial system.

Garth Fagerbakke, Facilities Mgr. - Community Services Bldg.: walk off grate in lobby (contractor will start with three in the Options area); Snow Melt Zone (will start testing circuits to find which has the problem). Public Service Center: Mass notification contract is ready to bring to the Board (\$70,000); starting to work on panels behind hand dryers this week; electric car chargers (\$18,000 for two at the Public Service Center and two at the Community Services Bldg.). They can add the Sheriff's Office for a total of \$25,000.

Discussion continued regarding the car charges. Supervisor Rogers stated that he would like additional information before he can agree with the Sheriff's Office location. His priority is to serve the public rather than employees.

Supervisor Houser stated that the charges were approved for the Public Service Center and Sheriff's Office and Rogers is singling it out because it was his project.

Supervisor Walker stated that he received a phone call from the Sheriff who indicated that he is concerned if it makes sense to place them at the Sheriff's Office.

Fagerbakke and Houser are to bring additional information back to the Board.

Fagerbakke continued with his update - Correctional Center: pipe chase doors (waiting for vendor to schedule); restroom and ADA remodel (have a design and waiting for DOJ to approve plans). Courthouse: rotunda skylight (met with architect to design); fiberglass piping (Engineer working on design); working on getting quotes to get trees removed; County Attorney looking for additional space (2-3 offices); Juvenile Detention Center carpet is complete; Secondary Road Office wall patching when doing network improvements. Harris Bldg. - steel framing is proceeding; contractor doing BIM modeling of the mechanical systems; weekly meetings and possible change orders. Chairperson Harris asked Fagerbakke to keep an eye on change orders. O'Brien Bldg. bids came in over budget (meeting with architect to discuss options). In the process of filling Asst. Manager vacancy and utility budget is on target.

Supervisor Walker stated that he received an email from Michael Richards concerning weeds near the Harris Building construction site.

Chairperson Harris asked about an email from an Auditor's Office staff member regarding the 2nd floor women's restroom. Fagerbakke stated that they were working on the stained walls last night and are starting to work on the hand dryers.

Joi Alexander, Communication Dir. - Logo and new brand proceeding well (questions still coming in) and pursuing copyright for the logo; met the Sheriff and County Attorney and talked about their letterhead and business cards; returned from the City/County Communications and Marketing Annual Conference.

Supervisor Walker asked about any new ideas when the county can move to Facebook as a social media platform. Alexander is looking into various issues related to it.

Lisa Powell, HR Dir. - LC3 activities; Rob Lawton (Oct. 9-11); training feedback form revised; working on a hiring toolkit; County Engineer ad is going out this weekend; all HR staff are attending the State SHRM Conference; HR staff have been visiting county departments; visited the Anamosa State Penitentiary and toured the Iowa Prison Industries; intern finishing up; have a standing agenda item on monthly Elected Official/Dept. Head meetings; community events; and Health and Safety Fair Sept 20th.

Supervisor Walker stated that he has been recently made aware of a company in town that specializes in recruiting diverse applicants. Powell stated that she has been in contact with them.

Adjournment at 10:49 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
BY: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors