

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
MONDAY, AUGUST 20, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers and Oleson.  
Absent: Supervisor Walker (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Rogers, seconded by Houser to open a public hearing on proposal to convey real estate from Linn County, Iowa to the City of Hiawatha, Iowa and to Next Level 22 Properties, LLC. Proof of publication was presented. There were no oral or written objections.

Motion by Oleson, seconded by Rogers to close public hearing.

Motion by Houser, seconded by Rogers to adopt Resolution 2018-8-111  
APPROVING PRIVATE CONVEYANCE

WHEREAS, Linn County, Iowa, holds an interest by way of deed to a parcel of real estate described as follows:

South 42 rods SE  $\frac{1}{4}$  NE  $\frac{1}{4}$  Section 32-84-7, lying E-ly of Highway 150, Linn County, Iowa and that Part of the South  $\frac{1}{2}$  SW  $\frac{1}{4}$  NW  $\frac{1}{4}$  Section 33-84-7, lying W-ly right of way of the Illinois Central Railroad Company except P.B.I. First Addition to the City of Hiawatha, Linn County, Iowa and except that part described as follows: Commencing at the West corner, of said Section 33 and proceeding 491.85 feet along the E-ly right-of-way line of the W.C.F. & N.R.R. being a 2504.6 foot radius curve concave-E-ly with a long chord of 491.06 feet and bearing North 6°30'27" East; thence North 12°08' East, 53.14 feet; thence South 59°33'27" East, 268.43 feet; thence South 40°19'28" West, 69.0 feet; thence 429.49 feet along the W-ly right-of-way line of the I.C, Gulf R.R. being on a 1369.3 foot radius curve concave E-ly with a long chord of 427.73 feet and bearing South 34°42'02" West, thence North 87°37'48" West, 10.1 feet to the point of beginning and further except the right-of-way of the W.C.F. & N.R.R. Co. and further excepting Manley's First Addition to the City of Hiawatha, Linn County, Iowa and further excepting the Public Highway.

And

Lot 2, Manley's First Addition to the City of Hiawatha, Linn County, Iowa.

and

WHEREAS, Linn County has previously resolved to support the City of Hiawatha Dog Park and part of that resolution was to gift of the above described real estate to the City of Hiawatha for the public purpose of use as a dog park;

And

WHEREAS, after public hearing, it has been determined by the Board of Supervisors, Linn County, Iowa, that Linn County shall convey by quit claim deed its interest in the parcel described above,

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session that a conveyance by quit claim deed for the parcel described above be made to the City of Hiawatha.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors, Linn County, Iowa, be authorized to execute the quit claim deed for said property to the City of Cedar Rapids and to present said deed to the Board of Supervisors for its approval once said deed has been executed and

Motion by Houser, seconded by Rogers to adopt Resolution 2018-8-112

APPROVING QUIT CLAIM DEED

WHEREAS, there is presented to the Board of Supervisors, Linn County, Iowa, for its approval, a quit claim deed executed and acknowledged by John Harris, Chairperson of the Board of Supervisors, Linn County, Iowa, to the City of Hiawatha, and,

WHEREAS, said deed conveys the following described real estate situated in Linn County, to-wit:

South 42 rods SE  $\frac{1}{4}$  NE  $\frac{1}{4}$  Section 32-84-7, lying E-ly of Highway 150, Linn County, Iowa and that Part of the South  $\frac{1}{2}$  SW  $\frac{1}{4}$  NW  $\frac{1}{4}$  Section 33-84-7, lying W-ly right of way of the Illinois Central Railroad Company except P.B.I. First Addition to the City of Hiawatha, Linn County, Iowa and except that part described as follows: Commencing at the West corner, of said Section 33 and proceeding 491.85 feet along the E-ly right-of-way line of the W.C.F. & N.R.R. being a 2504.6 foot radius curve concave-E-ly with a long chord of 491.06 feet and bearing North 6°30'27" East; thence North 12°08' East, 53.14 feet; thence South 59°33'27" East, 268.43 feet; thence South 40°19'28" West, 69.0 feet; thence 429.49 feet along the W-ly right-of-way line of the I.C, Gulf R.R. being on a 1369.3 foot radius curve concave E-ly with a long chord of 427.73 feet and bearing South 34°42'02" West, thence North 87°37'48" West, 10.1 feet to the point of beginning and further except the right-of-way of the W.C.F. & N.R.R. Co. and further excepting Manley's First Addition to the City of Hiawatha, Linn County, Iowa and further excepting the Public Highway.

And

Lot 2, Manley's First Addition to the City of Hiawatha, Linn County, Iowa.

and,

WHEREAS, said deed was executed by the said John Harris pursuant to a resolution by the Board of Supervisors, on the 20th day of August, 2018.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session, that the quit claim deed executed and acknowledged by John Harris, Chairperson of the Board of Supervisors, Linn County, Iowa, conveying the above described real estate to the City of Hiawatha dated August 20, 2018, be and the same is hereby approved.

Motion by Houser, seconded by Rogers to authorize the Chair to sign the Real Estate Exchange Agreement with Next Level 22 Properties for the Hiawatha Dog Park.

Motion by Houser, seconded by Rogers to open a public hearing to change the name of a portion of a private lane from Aviary Lane to Louis' Lane. There were no oral or written objections.

Motion by Rogers, seconded by Houser to close public hearing.

Motion by Rogers, seconded by Houser to open public hearing for an Ordinance Amending the Code of Ordinances, Linn County, Iowa by Amending Provisions in Chapter 105, Article II, Building.

Luke Maloney, Planning & Development, and Ron Hoover presented proof of publication for both the Building ordinance amendment as well as the Mechanical and stated that they are completing the upgrades to the most current national standards. There were no oral or written objections.

Motion by Rogers, seconded by Houser to close public hearing.

Motion by Rogers, seconded by Houser to approve upon first consideration an Ordinance Amending the Code of Ordinances, Linn County, Iowa by Amending Provisions in Chapter 105, Article II, Building.

Motion by Rogers, seconded by Houser to open a public hearing for an Ordinance Amending the Code of Ordinances, Linn County, Iowa by Amending Provisions in Chapter 105, Article IV, Mechanical. Proof of publication was presented. There were no oral or written objections.

Motion by Rogers, seconded by Houser to close public hearing.

Motion by Houser, seconded by Rogers to approve upon first consideration An Ordinance Amending the Code of Ordinances, Linn County, Iowa by Amending Provisions in Chapter 105, Article IV, Mechanical.

Lisa Powell, HR Dir., and Annette Hoefler, Arthur J. Gallagher, presented results of the 2017-2018 Management and Non-Bargaining Job Evaluation and Compensation Study Report.

- 74 non-bargaining jobs were reviewed. 22 were upgraded & three were downgraded.
- Annualized cost is approximately \$197,623.
- 45 out of 81 employees will receive an additional increase (Sept. 10, 2018).
- Exceptional Contribution Plan - Initial recommended funding - \$50,000 - Jan. 1, 2019.

The Board will discuss and decide on Wednesday.

The Board discussed a request for two Temporary Medical Assistant positions for Public Health for the Clinical Services Branch to perform mandatory immunization audits for Linn County schools. The Board will approve on Wednesday.

Asst. County Atty. Bob Hruska discussed three Public Bidder Tax Sale Certificate Assignment Agreements for properties that the city of Cedar Rapids has asked to have assigned to them at no cost.

Motion by Rogers, seconded by Houser to authorize Chairperson to sign Public Bidder Tax Sale Certificate Assignment Agreements for the following properties: 1527 2<sup>nd</sup> Ave. SE, 1518 6<sup>th</sup> St. NW and 2520 6<sup>th</sup> St. NW.

Motion by Rogers, seconded by Houser to authorize Chairperson to sign a lease agreement with the City of Hiawatha for .72 acres for a dog park.

Steve Tucker, Finance Dir., presented the Tyler Technologies Property Tax Management System recommendation. He stated that he was authorized by the Board on March 5 to assemble a team to evaluate alternative tax and financial software programs. In summary he stated that all team members were in full support of migrating to the Tyler system. The IT Director recognized the advantages of having both Assessors and the County on the same system and Tyler's Iowa Code knowledge. The team is aware that migration will most likely not occur until January 2020 and IT cautioned the team that it anticipates the system will run slow and require a large amount of memory not required by the current system. While the team understands the potential performance issues, those issues do not outweigh the advantages cited. It is recommended that the County migrate to the Tyler Tax System with the stipulation that prior to approving the SaaS, concerns on the timing of payments to Tyler and Tyler support be resolved. Tucker will return to the Board next week with a contract for consideration.

Joi Alexander, Comm. Dir., presented a proposal from Amperage Marketing to design stationery sets for the Linn County Attorney's Office and Linn County Sheriff's Office in the amount of \$800. The board will approve on Wednesday.

Motion by Oleson, seconded by Rogers to authorize Chair to sign a letter of support for the Legion Art's application for a National Endowment for the Arts Our Town grant.

Motion by Oleson, seconded by Houser to approve Liquor License for Edith Lucielle's Bait Shack, 6913 Mt. Vernon Rd. SE, retroactive to August 14, noting all conditions have been met.

Motion by Rogers, seconded by Houser to approve Employment Change Roster (payroll authorizations) as follows:

TREASURER'S OFFICE

Universal Clerk	Erica Pecinovsky	Bid Award 09/01/18 56E \$24.22/hour Replaces L. Hastings
Universal Clerk	Alissa Ulrich	New emp- FT 09/04/18 56A \$19.65/hour Replaces B. Love
Universal Clerk	Eileen Hardman	New emp- FT 08/20/18 56A \$19.65/hour Replaces B. Murphy
Universal Clerk	Maddi Lawler	New emp- FT 08/20/18 56A \$19.65/hour Replaces K. Kluth
Universal Clerk	Sarah Kent	New emp- FT 09/04/18 56A \$19.65/hour Replaces V. Jelinek

COUNTY ATTORNEY'S OFFICE

Intern	Sanjuanita Martinez	Termination/pstn ended 08/17/18
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IT DEPARTMENT

Network Security Analyst	Jeff White	Step increase/contract 08/14/18 40A \$35.53 - 40B \$37.60 Revised effective date
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FACILITIES DEPARTMENT

Custodian	Robert Mumma	New emp- temp 08/20/18 10A \$16.51 + \$ .25
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SHERIFF'S OFFICE

Deputy Sheriff	Barry Buzynski	Step increase/contract 10/13/18 D-5 \$32.28 - D-6 \$33.25
Deputy Sheriff	Andrew Reuter	Step increase/contract 10/27/18 D-5 \$32.28 - D-6 \$33.25
Deputy Sheriff	James Tindal	Step increase/contract 10/13/18 D-5 \$32.28 - D-6 \$33.25
Communications Oper.	Mary Kelchen	Step increase/contract 10/13/18 C-5 \$25.86 - C-6 \$26.91
Deputy Sheriff	Devon Kregel	New employee - FT 08/20/18 D-B \$26.52 + \$ .40
Deputy Sheriff	Jonas Mason	New employee - FT 08/20/18 D-B \$26.52 + \$ .40
Deputy Sheriff	Spencer Rowell	New employee - FT 08/20/18 D-B \$26.52 + \$ .40
Deputy Sheriff	Tyler Rowell	New employee - FT 08/20/18 D-B \$26.52 + \$ .40
Deputy Sheriff	Cole Burns	Step inc/contract 10/17/18 D-1 \$27.70 + \$ .40 - D-2 \$28.82 + \$ .40
Deputy Sheriff	Derek Palmquist	Step inc/contract 10/10/18 D-1 \$27.70 + \$ .40 - D-2 \$28.82 + \$ .40
Deputy Sheriff	Gregory Streets	Step inc/contract 10/07/18 D-4 \$31.08 + \$ .40 - D-5 \$32.28 + \$ .40
Deputy Sheriff	Kyle Kuennen	Step inc/contract 10/06/18 D-3 \$29.94 + \$ .40 - D-4 \$31.08 + \$ .40
Sr Account Clerk	Deanna Coulter	Step inc/contract 10/31/18 55C \$20.18 - 55D \$21.27

COMMUNITY SERVICES

Direct Support Staff	Mandy Broell	Step inc/contract 08/14/18 56B \$20.65 - 56C \$21.81
Direct Support Staff	Jana Tibbott	Step inc/contract 09/12/18 56C \$21.81 - 56D \$22.98
Direct Support Staff	Alicia Stratford	Step inc/contract 09/12/18 56C \$21.81 - 56D \$22.98
Direct Support Staff	Terry Davis	Step inc/contract 09/12/18 56C \$21.81 - 56D \$22.98
Child Care Worker	Stephanie Treptow	Term/on-call 06/01/18
Child Care Worker	Pamela Gusick	Recall to Family Visitation Center 07/27/18
Family Service Worker	Pamela Gusick	Recalled 07/28/18 54A \$16.94 - 54B \$17.79 Replaces W. Charles
Grant Coordinator	Jeanette Shoop	Step increase/contract 09/07/18 37C \$26.59 - 37D \$28.03

JUVENILE DETENTION

Tracker	Audrey Manternach	Termination/resignation 09/07/18
Intervention Counselor	Javier Rivera Morales	Bid Award - FT 08/19/18 36B \$23.57 + \$ .25 Replaces L. Downing
Youth Counselor	Lanning Downing	Termination 08/16/18

Motion by Oleson, seconded by Houser to approve JP Morgan claim in the amount of \$306.60 for a hotel room flagged by the Auditor's Off. for the Aug. 15 Board meeting.

The Board recessed at 10:08 a.m. and reconvened at 12:00 p.m. in joint session with the Linn County Conservation Board.

Motion by Houser, seconded by Rogers to go into Close Session to discuss the acquisition of particular real estate in accordance with Section 21.5 (1)(j) of the Iowa Code. VOTE: Harris - Aye Houser - Aye Oleson - Aye Rogers - Aye

Motion by Houser, seconded by Rogers to go out of Closed Session.

VOTE: Harris - Aye Houser - Aye Oleson - Aye Rogers - Aye

Adjournment at 12:40 p.m.

Respectfully submitted

JOEL D. MILLER, Linn County Auditor  
BY: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson  
Board of Supervisors

