

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, AUGUST 14, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Supervisors Rogers and Walker. Absent: Vice Chairperson Houser and Supervisor Oleson (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

The Board received updates from the following Department Heads:

Steve Tucker, Finance Dir. - budget status; need to be aware of any potential bond issues; starting year-end financial reporting; a company came in and is looking at other software for financial reporting; will come to the Board on Monday with a summary of the numerous meetings regarding property tax software.

Supervisor Rogers asked about a room full of Siemens electronics in the O'Brien Bldg. that was purchased by the Auditor (when in charge of Facilities) and is now out of warranty.

Tucker stated that the cost of the equipment was \$110,000 (purchased just after the flood). He will write off \$60,000 on the financial report. Discussion continued regarding the inclusion of the IT Director when purchasing any electronics and the use of Purchase Orders.

Steve Estenson, Risk Management Dir. - Suspicious package training this morning (will put training on the intranet); working on claims from oil damage on vehicles and driveways (Hunt Trail); new workers comp. third party administrator is working well; delivering ice water to crews working outdoors in the extreme heat; and working on policy updates (Workplace Violence, etc.).

Joi Alexander, Communications Dir. - Logo & Rebrand - receiving positive feedback and support. She has a proposal to create a suite of stationery for the County Attorney and Sheriff (\$800). Will put on agenda next week. Continuing to work on Website Redesign and CAFR. Will attend Annual Conference and has set up a page for Board Resolutions on the website.

Motion by Rogers, seconded by Walker to approve minutes of Aug. 13, 2018 as printed.

Garth Fagerbakke, Facilities Mgr. - Community Services Bldg. - Walk off grating in lobbies and snowmelt zone leaking. Public Service Center - Electric Car Chargers. Supervisor Rogers asked Fagerbakke to include in the next CIP budget the replacement of the revolving door. Correctional Center - Converting 4" light fixtures; pipe chase doors; front ADA entrance work and restrooms. Courthouse- Rotunda Skylight, Fiberglass Pipe, Tree removal. Juvenile Detention Center - carpet is 60% installed. Secondary Roads - patching walls and network improvements. O'Brien Bldg. - going out for bid and pre-bid tomorrow.

Supervisor Rogers asked Fagerbakke for his input regarding the room of electronics that the Auditor's Office purchased.

Fagerbakke stated that he has identified what could be sold and some are being put on websites for sale. Some of the pieces are used as spare parts and he is starting a project at the Juvenile Detention Center where he will also be using some of the parts. He will continue to use what is left.

Adjournment at 10:01 a.m.

Respectfully submitted

JOEL D. MILLER, Linn County Auditor
BY: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors