

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JULY 22, 2019 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers (via phone) and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Oleson, seconded by Walker to approve minutes of July 17, 2019 as printed.

Bill Peterson, ISAC Exec. Dir. and Jamie Cashman, ISAC lobbyist, presented a legislative update from the Iowa State Association of Counties (ISAC).
The Annual Conference to be held in Des Moines in August was also highlighted.

Motion by Rogers, seconded by Oleson to open a public hearing to determine whether Linn County will convey to Forest Grove Farms Ltd. whatever interest Linn County may have in vacated right-of-way along Forest Grove Road south of E Berry Road in section 28-83-6. Proof of publication was presented.

Brad Ketels, County Engineer, explained that the Board vacated the property on July 10th.

Supervisor Oleson stated that he has questioned the effect that this conveyance could have on the trail connectivity. He did not realize that when it was vacated that it could cause issues and will make a motion on Wednesday to reconsider the vacation of Linn County's interest.

John Hoffman, 1489 Forest Grove Rd., stated that he lives on the end of this dead end road and has people going down that road and get stuck.

Motion by Walker, seconded by Oleson to close public hearing.

Dawn Schott, Youth & Detention Diversion Serv. Dir., presented a request for two part time on-call youth leader positions for Juvenile Detention & Diversion Services. This is an attempt to prevent forced overtime on full time staff. The Board will approve on Wednesday.

Schott also presented a request for a Full time Intervention Counselor for Juvenile Detention & Diversion Services to be paid 100% by a grant contract to provide services to Johnson County. The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin, presented a proposed professional services contract with Novak Design Group for the Public Service Center renovation project (replace lobby revolving door, sidewalk/parking lot and sub-drainage on the northeast corner of the building) in the amount of \$49,500. The Board will approve on Wednesday.

Phil Lowder, IT Dir., explained that he received a request from Auditor Miller for the procurement of LinnCounty-IA.gov domain name. This is an additional registration (will keep the original .org). His request is for authorization for the Chair to sign a Domain Authorization Letter for the procurement of LinnCounty-IA.gov domain name (\$400 domain fee).

Miller explained that this is a recommendation from two ISAC groups in an effort to enhance cybersecurity when reporting election night results to ensure credibility and integrity of the election. He will publicize only one web address for election results.

Supervisor Rogers asked about ongoing costs and Chairperson Walker questioned if this would be confusing. He would also like to purchase linncounty.com.

Joi Alexander, Communications Dir., explained that this would not result in any changes to the current website and they will be retaining "linncounty.org".

The Board will discuss and decide on Wednesday.

Motion by Oleson, seconded by Walker to approve Cigarette Permit (retroactive to July 17, 2019) for the Whittier Market, located at 1002 County Home Rd., Springville, noting all conditions have been met.

Public Comment: Stacey Walker, Chairperson, reported on a phone call from a concerned constituent regarding her African American son having shots fired at him and it has been 22 days and no action has been taken by the Cedar Rapids Police.

Motion by Oleson, seconded by Walker to approve Payroll Authorizations as follows:

TREASURER'S OFFICE

Deputy Treasurer Sara Bearrows Promotion to Budget Director 07/28/19

COUNTY ATTORNEY

Office Manager Gayle Keiser Step increase 07/01/19 \$2,491.93/biweekly - \$2,642.54/biweekly
Criminal Prosecutor I Katherine Dick Step increase 07/01/19 \$2,711.36/biweekly - \$3,028.70/biweekly
Criminal Prosecutor I Nina Sheller Step increase 07/01/19 \$2,771.36/biweekly - \$3,028.70/biweekly
Criminal Prosecutor II Jennifer Erger Step increase 07/01/19 \$3,336.94/biweekly - \$3,695.01/biweekly
Criminal Prosecutor II Ryan Decker Step increase 07/01/19 \$2,909.92/biweekly - \$3,695.01/biweekly
Criminal Prosecutor II Andrew Powers Step increase 07/01/19 \$3,503.79/biweekly - \$3,879.76/biweekly
Criminal Prosecutor II Cory Speth Step increase 07/01/19 \$3,503.79/biweekly - \$3,879.76/biweekly
Criminal Prosecutor II Mike Harris Step increase 07/01/19 \$3,678.97/biweekly - \$4,073.75/biweekly
Criminal Prosecutor III Monica Miles Step increase 07/01/19 \$4,056.07/biweekly - \$4,324.98/biweekly
Administrative Asst. I Andrea Winders Step increase 07/01/19 \$2,011.51/biweekly - \$2,120.81/biweekly
Civil Attorney Elena Wolford Step increase 07/01/19 \$4,056.07/biweekly - \$4,324.98/biweekly
Civil Attorney Heidi Carmer Step increase 07/01/19 \$4,115.46/biweekly - \$4,541.23/biweekly
Comm Outreach Vict Witness Anastasia Basquin Step increase 07/01/19 \$2,389.60/biweekly - \$2,609.44/biweekly
Coordinator
Juvenile Prosecutor I Valerie Clay Step increase 07/01/19 \$3,678.97/biweekly - \$4,073.75/biweekly

HUMAN RESOURCES

HR Coordinator Kirsten Nelson Step increase 07/01/19 \$2,203.01/biweekly - \$2,324.67/biweekly

FACILITIES

Custodian Cheyenne Wright Bid award – PT, 20 hrs/week 07/15/19 10B \$17.44 + \$.25
Custodian Cheyenne Wright Correction to wage/end of probation 07/08/19 10A \$16.89 + \$.50 – 10B
\$17.44 + \$.50
Custodian Perfecto Trejo Correction to wage/no step increase until one year in position 07/23/19
10B \$17.44 + \$.25 Position #60-34-007

COMMUNITY SERVICES

Ryan White Medical Case Nichole Baker-Jones Promotion 07/20/19 36E \$ - \$2,559.67/biweekly

Mgmt. Super.

Clerk Typist Natasha Schrage Step increase/contract 08/14/19 56C \$22.31 – 56D \$23.51

PUBLIC HEALTH

Air Quality Eng. Jason Keener New hire/PT 07/29/19 40A \$36.35 24 hrs/week

ENGINEERING

Road Mtc Super Robert Ford Termination/resignation 07/17/19

Adjournment at 11:03 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor

By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors