

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, JULY 10, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisor Rogers, Oleson and Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Houser, seconded by Rogers to approve minutes of July 9, 2018 as printed.

The Board received updates from the following Department Heads:

Brad Ketels, Interim County Eng. - Citizen Concerns: Indian Hill Rd. speed limit; intersection of Williams Blvd. & Dean Rd.; 44th St. crossroad culvert; Hunt Ridge Dr. /Hunt Trail sealcoat bleeding through. Staffing: hired Light Equipment Operators. Projects: Can go to the website for updates. Budget: Will provide an explanation of why FY 18 budget ended at 86%.

Tom Hardecopf, LIFTS Dir. - Mobility Coordinator: Launched Transportation Access Project; participated in the IDOT and Iowa Coalition for Integration and Employment; working with Public Health on Healthy Linn project; will participate in the Expungement Clinic to be held at the Community Services Building; and attending IDOT meetings for the Iowa Transportation Coordination Council. Building: Purchasing Dir. is exploring options. Budget: FY19 95% personnel and 94% operations. Staff: Fully staffed for fulltime and looking for a Saturday driver. Training: continuing with Terry Whitson and reviewing survey results. Vehicle Replacement: Two new buses and may receive a third next year. Offers: Coordinating with Communications Director and promoting 40th anniversary of LIFTS. ADA event at the ballpark is July 29th.

Steve Estenson, Risk Management Dir. - Three open claims for Hunt Trail sealcoat bleeding; two open vehicle accident claims; request for a security camera monitor at the lobby desk for the parking lot at the Public Service Center; Safety & Wellness Fair is September 20th; staff is meeting with construction crews and talking about heat safety; Workers Comp. third party administrator of claims (future board agenda for service agreement) and FY 18 Budget ended at 99%.

Steve Tucker, Finance Dir. and Dawn Jindrich, Budget Dir. - Fiscal year end budget numbers; monthly operations; paid Prospect Meadows \$1.5 million June 29th; Conservation bonds are in their Capital Projects fund; working on an agenda for another vendor presentation for financial software; will meet July 25th to make a final determination on the property tax vendor; June month ends are done and will put CAFR together; the Budget Document is printed and available (submitted to GFOA); doing a budget training for new financial staff in the county; and looked at website through the Learning Institute.

Joi Alexander, Communications Dir. - New county logo and style guide on tomorrow's agenda for approval and roll out; Website redesign meetings are complete and website usage; and thoughts regarding being proactive about informing the public about specific county projects (ex: Dows property, Expungement Clinic, SET Task Force).

Garth Fagerbakke, Facilities Mgr. - Community Services Building - The grating anchors are pulling out of the concrete floor causing some uneven surfaces creating tripping hazards (getting quotes). Public Service Center - Received quote for the Mass Notification System; Installation of panels behind hand dryers in restrooms delayed. Public Parking Lot pervious pavers have been reset. Have a quote on electric car chargers and will put on agenda for approval. Supervisors want the revolving front door to be changed out to another type of door (include a CIP project next budget). Correctional Center - continuing the converting of 4' Light Fixtures from fluorescent to LED bulbs. Courthouse - working on fiberglass pipe project and spoke with Conservation regarding trees. Juvenile Detention Center - Working on carpet specifications and quotes. Secondary Roads - staff working on design for routing of cable. Health/Child Development - Pouring of footings and foundation walls in progress. Started elevator shafts. Slightly ahead of schedule. O'Brien Building - Architectural drawings are ready for review but Mechanical and Electrical still working on design. Facilities Department - Staffing Levels - Currently fully staffed with two staff members on medical leave and one employee that has given retirement notice. Budget: Year End of FY18 was at 100% and will not need the budget amendment.

Lisa Powell, Human Resources Dir. - LC3 Activities: continuing through the summer; new products; Rob Lawton workshops coming this fall; Ted Garnett meeting with LC3 Advisory Committee and met with Public Health. Budget: FY 18 balanced out and would like to move funds to keep Summer Intern (Board agreed). Classification & Compensation Study: Recommendation coming in August. Staffing: HR staff is reaching out to departments to assist with interviewing. Employee Development: Training calendar developed; participated in Pride Festival; Freedom from Hunger coming up. Jeff Kortez coming in August for management training and anti-harassment training coming in February 2019.

Page 2
July 10, 2018

Benefits: Health & Safety Fair and new Wellness Rewards Points program is open for enrollment as well as Naturally Slim. Wellmark now covers acupuncture, 3D mammograms, shingles vaccine and AGA Therapy. Area Ambulance is now in the network (10% co-insurance).

Adjournment at 10:49 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors