

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JUNE 25, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisor Rogers and Oleson
(via phone). Absent: Supervisor Walker (personal business). Board members voting
"AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Peter Teahen, Sean & Jackie McCall gave a presentation by the Old Creamery Theatre for
economic development funding consideration in the amount of \$10,000.

Tom Peffer gave a presentation by Linn County Trails Association for economic
development funding consideration in the amount of \$10,000.

Heidi Liegl gave a presentation by Cherry Meadow (proposed cherry orchard in Viola)
for economic development funding consideration in the amount of \$30,000.

Jane Simoson gave a presentation of the Son Shine Early Childhood Academy.

Les Beck, Planning & Development, presented a Vacancy Form requesting a Zoning
Secretary for the Planning and Development Department which was an FY 19 budget offer.
The Board will approve on Wednesday.

Becky Shoop, Deputy Auditor, presented a Vacancy Form requesting a change in job
classification from Property Description Specialist to Property Description Technician
for the Auditor's Office. The Board will approve on Wednesday.

Carolyn Cain, Risk Management, presented a Resolution authorizing a church to use a
conference room at the Community Services Building tomorrow for an informal meeting.

Motion by Rogers, seconded by Houser to adopt Resolution 2018-6-89

WHEREAS, Ryan Eckhoff, of the Stonebridge Church, has requested permission for the use
of a conference room at the Linn County Community Service Building, 1240 26th Avenue
Court, Cedar Rapids, IA on Tuesday, June 26, 2018 from 9:00am to 1:00pm to conduct an
informational meeting,
WHEREAS, Linn County Facilities Department, and the Risk Management Department have
recommended approval of this request,
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Linn County, Iowa, that
the above request is herewith approved subject to the following conditions:
The applicant will return the property to the condition it was at the beginning of use
and to the satisfaction of Linn County;
The applicant will oversee the conduct of participants and restrict them to the
area(s) requested for this property use.

Les Beck and Ron Hoover, Planning & Development, met with the Board to discuss
proposed amendments to Chapter 105, Article III Electrical Installations, of the Linn
County Code of Ordinances.

A public hearing was called to order. Proof of publication was presented. There were
no oral or written objections.

Rich Good stated that the Electrical Board of Appeals recommends approval.
Motion by Rogers, seconded by Houser to close public hearing.

Motion by Rogers, seconded by Houser to approve upon first consideration Ordinance
amending Chapter 105, Article III Electrical Installations, of the Linn County Code of
Ordinances.

Tom Hardecopf, LIFTS Dir., met with the Board to discuss annual contract for
paratransit transportation services between Linn County Lifts and the City of Cedar
Rapids with an annual contract value of \$701,184. The Board will approve on Wednesday.

Dawn Schott, Juvenile Detention/Diversion Services, discussed a renewal agreement
between Linn County and the Grant Wood Area Education Agency. The Board will approve
on Wednesday.

Jim Hodina, Public Health, discussed a resolution updating the Air Quality Permit Fee
Schedule effective July 15, 2018. He stated that the only changes to the schedule is
updated code sections, removed 30 day open burning permit fee and increasing the
initial application to operate an air pollution permitted source. The Board will
approve on Wednesday.

Gloria Witzberger, Child Development Center, presented a contract for services between
Linn County and the Linn County Early Childhood Iowa (ECI) Board.

Motion by Rogers, seconded by Houser to approve a contract for services, entitled Early Childhood, between Linn County and the Linn County Early Childhood Iowa (ECI) Board, effective July 1, 2018 through June 30, 2019 in the amount of \$57,400.

Auditor Joel Miller met with the Board to discuss a supplemental appropriation for the Auditor's Office to purchase 90 cellular modems for the County precinct ballot scanners/tabulators not to exceed \$36,000.00. He stated that he is addressing the Board's comments regarding the timeliness of reporting unofficial results on election night. He is not in favor of this request due to security vulnerability and does not see the value added.

Supervisor Rogers stated that there is frustrations and criticisms out there from residents and noted that Polk and Johnson County had their results in sooner than Linn County.

Chairperson Harris asked about the risk of hacking the modems compared to other computer usage in Linn County.

Discussion followed regarding recommendations of the cyber security company hired by the Auditor and the Board will discuss further on Wednesday and may or may not make a decision.

Les Beck discussed proposed Agreement and Scope of Services with Reynolds Urban Design for Dows Farm Phase 2 Planning Services. The \$250,000 cost was approved within an FY 19 budget offer. The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin., presented a proposal from OPN Architects for a Community Services Building space use assessment in the amount of \$18,500. The Board will approve on Wednesday.

Motion by Rogers, seconded by Houser to approve and authorize the Chair to sign the following: Amended Ground Lease between Linn County and Prospect Meadows, Inc. for real property to be utilized by Prospect Meadows, Inc. for the development of an outdoor baseball and softball facility and a Memorandum of Amended Ground Lease between Linn County and Prospect Meadows, Inc. pertaining to the provisions of a lease for real property to be utilized by Prospect Meadows, Inc. for the development of an outdoor baseball and softball facility.

Asst. County Atty. Bob Hruska explained the Assignment of Ground Lease by Tenant between Linn County, Prospect Meadows, Inc, and Cedar Rapids Bank and Trust Company pertaining to a lease for real property to be utilized by Prospect Meadows, Inc. for the development of an outdoor baseball and softball facility. He recommends approval noting that the Board would have to approve any changes.

Motion by Rogers, seconded by Houser to approve and authorize the Chair to sign an Assignment of Ground Lease by Tenant between Linn County, Prospect Meadows, Inc, and Cedar Rapids Bank and Trust Company pertaining to a lease for real property to be utilized by Prospect Meadows, Inc. for the development of an outdoor baseball and softball facility.

Motion by Rogers, seconded by Houser to approve Employment Change Roster (Payroll Authorizations) as follows:

BOARD OF SUPERVISORS

Policy & Admin Specialist Sherry Timmins New Employee – FT 07/23/18 38A \$25.77/hour Fills new position

AUDITOR'S OFFICE

Election Coord Mary (Shelly) O'Neal Termination during probation 06/22/18

TREASURER'S OFFICE

Universal Clerk Brittany Murphy Selected to fill vacancy 07/02/18 56B \$20.65 Replaces L. Hall

COUNTY ATTORNEY

Admin Secretary Confid Vonda Flint Step increase/contract 03/14/18 57C \$23.27 – 57D \$24.50

PLANNING & DEVELOPMENT

Combination Inspector Jeremy Elkin Step increase/contract 07/05/18 21B \$25.27 – 21C \$26.34

CIVIL SERVICE

Civil Service Secretary Rhonda Dillemath Across the Board Increase – 2.4% 06/18/18 \$349.02/biweekly – \$357.40/biweekly

HUMAN RESOURCES

Intern Katrina Ashbacher Termination – no longer needed 06/18/18

SHERIFF'S OFFICE

Correctional Center Nurse Kristy Bower Step increase/contract 08/01/18 39C \$36.49 – 39D \$38.36

Correctional Center Nurse Reagan O'Toole Step increase/contract 08/01/18 39C \$36.49 – 39D \$38.36

Correctional Center Nurse Charlotte Trager Step increase/contract 08/01/18 39C \$36.49 – 39D \$38.36

Correctional Center Nurse Renee Henderson Step increase/contract 39C \$36.49 + \$.25 – 39D Eff Dte: 08/01/18

Deputy Sheriff Tythe Vanweelden Transfer to Rescue Division 07/08/18 D-5 \$32.28 + \$.40 – D-5 \$32.28 Replaces Brink

Deputy Sheriff Benjamin Brink Transfer to Transport 07/08/18 D-5 \$33.75 Replaces Meisinger

JUVENILE DETENTION

Intervention Counselor Marshall McElhinney Step increase/contract 07/13/18 36D \$26.16 + \$.25 – 36E \$27.54 + \$.25

ENGINEERING

Heavy Equipment Oper Scott Powers Bid Award 06/23/18 17B \$21.30 – 19B \$22.95 Replaces Rstom

Interim County Eng. Brad Ketels Across the Board Increase – 3% 07/01/18 \$3,872.85 - \$3,989.04

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Motion by Houser, seconded by Rogers to approve Claim #70603101 in the amt. of \$168.00.

Adjournment at 10:05 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors