

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JUNE 18, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Oleson and Walker.
Absent: Supervisor Rogers (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Houser, seconded by Walker to approve minutes of June 12 & 13, 2018 as printed.

Stacey Johnson gave a presentation by GSI Works (Green Stormwater Infrastructure) for a FY19 economic development funding consideration in the amount of \$24,000.

Phoebe Trepp & Emily Zimmon gave a presentation by Willis Dady Homeless Services for a FY19 economic development funding consideration in the amount of \$15,000.

Dawn Schott, Juvenile Detention & Diversion Serv., presented a renewal agreement between Linn County and the Medical Director for the Juvenile Detention Center. This is the third year and there are no changes. The Board will approve on Wednesday.

Chris Kivett-Berry, Comm. Proj. Dir., presented a contract between Linn County and Linn County Early Childhood Iowa Board. In order to receive the \$1.5 million grant from the state, the county must name a fiscal agent (LCCS). The Board will approve on Wednesday.

Kivett-Berry also presented a contract entitled, FY 19 Linn County Early Childhood Iowa Board Contract for Employer of Record and Administrative Support Services, between Linn County and Linn County Early Childhood Iowa Board. This will provide funds to offset staff support expenses. The Board will approve on Wednesday.

Gayle Keiser, County Atty. Officer Mgr., presented a Vacancy Form requesting a Secretary for the Linn County Attorney's Office (approved during the offer process). The Board will approve on Wednesday.

Garth Fagerbakke presented Vacancy Forms requesting a part time day custodian and two part time evening custodians for the Facilities Department. All positions were approved during the offer process and the Board will approve on Wednesday.

Fagerbakke also presented a proposal from Aspect in the amount of \$13,600 to provide professional services for ADA design work at the Linn County Correctional Center. The Board will approve on Wednesday.

Fagerbakke presented a Purchase Order for a floor scrubber for Facilities.

Motion by Houser, seconded by Oleson to authorize Chairperson to sign Purchase Order in the amount of \$10,095.45 to Capital Sanitation Supply for a floor scrubber for Facilities.

Motion by Houser, seconded by Walker to approve Employment Change Roster (Payroll Authorizations) as follows:

TREASURER'S OFFICE

Universal Clerk	Staisha Federick	Step increase/contract 07/13/18 56D \$22.98 – 56E \$24.22
Clerk	Lori Hall	Recall from bump position 07/02/18 51E \$16.76/hour Replaces S. O'Connell
Treasurer Team Leader	Lacey Hastings	Promotion 06/25/18 56D \$22.44 – 57C \$23.02 Replaces D. Chase
Universal Clerk	Amber Miell	Recall 06/18/18 56B \$20.17/hour Replaces C. Brown

PLANNING & DEVELOPMENT

Permit Specialist	Jill Mathey	Decrease in hours 07/01/18 28 hours/week – 24 hours/week 56E \$24.22
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COMMUNITY SERVICES

Center Aide Sub	Carles Farley	Correction to position and grade/step 05/14/18 48A - \$10.78 – 51A \$13.34/hour
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JUVENILE DETENTION

Case Manager	Theresa Harrison	Layoff out the door during bump trial period 06/05/18
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PUBLIC HEALTH

Air Quality Engineer	Jason Keener	Termination/resignation 06/22/18
Clinical Serv Branch Mgr	Heather Meador	Revised promotion date 06/23/18

ENGINEERING

Account Technician	Beth Ludwig	Corrected effective date 05/26/18
Road Maint Supervisor	John Rstom	Promotion 06/16/18 19D \$24.68 - \$2,177.74/biweekly

Motion by Walker, seconded by Houser to approve Claims #70602908-#70602928 in the amt. of \$306,993.18; Wires in the amt. of \$1,836,106.22 and ACH in the amt. of \$18,283.08.

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Adjournment at 9:44 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors