

Linn County Early Childhood Iowa Governance Board MINUTES
3:30 pm, Tuesday, May 28, 2019
1240 26th Avenue Ct SW, Community Services Building, Cedar Rapids



Members Present:

Barrett, Richard (3:34 pm)	Kitzmann, Tricia	Rogers, Ben	Stuelke, John
Bigley, Linda	Lewis, Karen	Rogers, John	Wu, Jasmine
Dagit, Wyatt	Moniza, Caroline	Rutz, Connie	
Harp, Jennifer	Rogers, Andrea	Scheumann, Nancy	

Excused Absence: Carrera-Bauer, Tara Munyaikazi, Patrick Scheldrup, Chris

Guests:

Meincke, Ashley (PACES)	Boniface, Morgan (PEC)	Dostal, Shannon (CCR&R)
Moffitt, Jan (YPN)	Ehlert, Tracy (IA Legislator)	Richmond, Kathy (CCR&R)
Martin, Jennifer (CCNC)	Regan, Christi (HACAP)	

Staff: Kivett-Berry, Chris Peyton, Kristen

Call to order: Dagit, chair, called the meeting to order at 3:30 pm with quorum present (13/17) at the time meeting began and (14/17) present at 3:34pm.

- a. Committee Minutes: Finance/Executive Minutes were included in the Board packet.
- b. *Iowa Ideas* Magazine: A Child Care article was featured in this local magazine. Kivett-Berry ordered copies so that all Board Members could their own for reference.

Public Comment Period: All guests were welcomed and introduced themselves. Morgan Boniface shared that Parent Education Consortium was recognized at the Prevent Child Abuse Iowa Conference for their Family Support Credential renewal. She also shared that two of the recent PEC-Parent Education meetings had a 99% retention rate.

Minutes of 4/23/19 Board Meeting:

- **MSC:** (B. Rogers, Stuelke) Motion and Second to approve minutes from 4.23.19 Board Meeting. Motion carried unanimously.

Financial & Program:

- a. April Fiscal Control Summary: J. Rogers reviewed the Summary and indicated that programs should be 83% expended. Programs with under-utilization are noted with explanatory information.
- b. FY 20 Revenue Update: Kivett-Berry provided two handouts to Board Members that illustrates the FY 19 School Ready & Early Childhood Allocations compared to the FY 20 Allocations and the % change. There has been a \$500,000 increase of School Ready funds for the entire State for the first time since 2008 which resulted in a \$75,737 increase for Linn County. Urban areas continue their 8% reduction in Early Childhood funds which resulted in \$32,480 decrease for Linn County.
- c. 3rd Quarter Program Progress Report Summary: The summary was included in the Board packet. Peyton briefly reviewed the highlights which included: many of the programs continue to have a waitlist, the majority of programs are on track to meet their goals and the goals that aren't on track will continue to be monitored.
- d. Program Audits: Form was included in the Board packet. The results for YPN and Horizons were presented. All programs thus far met the audit requirements. TIES will be presented at the August Board Meeting.

Board Operations:

- a. State ECI Coordinator Meeting Highlights: Due to decreased annual funding and removal of the categorical funding "buckets" the data suggest that less funds are being spent on Family Support services statewide. Janet Horras, State Home Visitation Director, is encouraging ECI areas to assess

how to best target those dollars. Horras held a conference call with ECI Directors and shared some changes that could be coming which include benchmarks to ensure certain populations are targeted. The proposed changes are on hold pending additional input.

ECI areas are encouraged to brainstorm ways to represent to Legislators that ECI is about system building. Some areas have funded programs send a thank you letter to Legislators. This may be something that Linn County funded programs do, but we will discuss at a later Board Meeting.

- b. ECI Association Update: An overview was included in the packet. Many ECI areas are uncomfortable spending public \$ to lobby. We have documentation that this doesn't violate any state law, but it has been decided that ECI areas will raise private \$ to cover the lobbying portion of the Lobbyist's time. Linn County's ask would be \$226 for the lobbying portion and \$1,618 of Admin \$ for the education/marketing portion. This will be voted on at the June Board Meeting.
- c. FY 20-21 Funding Recommendations: The combined Executive-Finance Committee met prior to the Board Meeting to complete a final review of the funding recommendations. No program is recommended for 100% of their FY 20 funding request. Each program and budget was reviewed for scalability, funding diversity, non-essential expenses, interdependence and the impact to the community if the service wasn't provided. Kivett-Berry read funding level recommendations for each program from a document provided to Board and guests. The funding recommendations are based on the research completed. Horizons is recommended to receive a viable dollar amount which can't be determined until another phone meeting is held to discuss their FY 19 & 20 Budgets. Cedar Rapids Part Day/Part Year Preschool doesn't meet a Primary Funding Strategy; therefore, is not recommended for funding. Five Seasons Wraparound bid scored low; therefore, is not recommend for funding.
 - **MSC**: (Finance & Executive Committee, L. Bigley) Motion and Second to award FY 20 ECI contracts to: Early Head Start, Child Care Nurse Consultant, CART and Paces from the Early Childhood funds at the dollar amount specified. Motion carries unanimously.
 - **MSC**: (Finance & Executive Committee, J. Stuelke) Motion and Second to award FY 20 ECI contracts to: Linn County Child Development Center, Head Start, College Community, Nurturing Parenting Program In-Home, YPN In-Home, TIES, Parent Ed Consortium, 1st Five & Child Health Screens, Dental Screens, CART and ECI Coordinator from the School Ready funds at the dollar amount specified. Motion carries unanimously.
 - **MSC**: (Finance & Executive Committee, C. Rutz) Motion and Second to not award FY 20 contract to Cedar Rapids Part Day/Part Year Preschool. One abstention (A. Rogers). Motion carries.
 - **MSC**: (Finance & Executive Committee, J. Stuelke) Motion and Second to not award FY 20 contract to Five Seasons Wraparound. One abstention (A. Rogers). Motion carries.

c. Committee Reports:

- i. Finance: J. Rogers provided a handout and briefly summarized a hybrid non-profit option to help bring in additional funds. Will discuss more at the June Board meeting.
- ii. Nomination: Dagit encouraged Board Members to make referrals for new members and to grab an application packet if they know of someone interested.
- iii. Community Awareness: Karen Lewis shared that the committee met with a representative from the Economic Alliance and Dawn Oliver Wiand to finalize the August Child Care Solutions forum.

Open Agenda: None.

Motion to Adjourn:

- **MSC**: (B. Rogers, J. Stuelke) Motion and Second to adjourn. Motion carried unanimously. Meeting adjourned at 4:32 pm.

Minutes submitted by: Kristen Peyton, Kristen Peyton, Recorder Date 6/18/19

Reviewed by: Chris Kivett-Berry, Chris Kivett-Berry, Director Date 6/18/19

*due to excused absence of Secretary