

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MARCH 28, 2017 8:03 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Oleson, Vice Chairperson Harris, Supervisors Rogers and Houser.
Absent: Supervisor Walker (personal business). Board members voting "AYE" unless otherwise noted.

The Board met with Elected Officials and Department Heads to discuss County-related issues including:

Lisa Powell, HR Dir., discussed upcoming C3 conferences she will be attending.

Les Beck noted the statewide and national effort that C3 has received.

Supervisor Rogers highlighted the attitude shift he has noticed with C3 among departments.

Departments provided examples of feedback regarding customer service satisfaction.

Chairperson Oleson stated that the State of the County is April 19th at 11:30 a.m. at Kirkwood. The Board will have three additional tables this year for staff to attend that are not a Department Head/Elected Official or the first deputy. He asked that the names be provided to him for a headcount.

The Board recessed at 8:23 a.m. and reconvened at 8:28 a.m. to hear updates from the following Department Heads:

Supervisor Houser stated that he misspoke last week at the March 22nd meeting. He meant to say that he spoke with a former Assessor employee not a former Treasurer employee.

Dan Biechler, Conservation Dir. - Buffalo Creek Park Dam Modification Project - still on hold through July or August. Red Cedar Lodge Replacement - hosted public open house with good attendance. Cedar Valley Nature Trail - pre-construction meeting held. Boat Ramp Replacement - will start with armoring/stabilizing the riverbank. West Blue Creek Bridge Replacement - completion in late May with good weather. East Blue Creek Bridge Replacement - Anderson-Bogert Engineers have been retained. Hoover Trail Extension - bid letting is May 16, 2017. Outdoor Discovery/Nature Exploration Area - construction to start this spring. Grant Wood Trail Construction - Anderson-Bogert Engineering is preparing a professional trail design and engineering proposal. Grant Wood Trail Parking Area - construction of a 10 vehicle parking area off Secrist Rd. Pedestrial/Trail Bridge Replacement - complete removal and replacement of the pedestrian bridge in Pinicon Ridge Park. Restroom Replacement Abbe Creek School Museum - complete removal and replacement of pit-vault type restroom. Restroom Replacement Squaw Creek Park (picnic area) - complete removal and replacement of pit-vault type restroom. Red Cedar Single Track Trail Expansion Squaw Creek Park - expansion of the mountain bike trail. Wetland Restoration Wickiup Hill Outdoor Learning Area - proposal being sought from Anderson-Bogert Engineers.

Pramod Dwivedi, Health Department Dir. - 50th Anniversary - April 6, 2017. Youth Violence - Panel Discussion - sponsored by lStrong. Strategic Map/Plan - new plan in the works for 2018-2020. New building - design and planning phases are advancing. Work Force survey - in progress. Legislative bills; Cedar Rapids crime data; co-inspections with Cedar Rapids building officials; Iowa Dept. of Natural Resources budget discussions (lost revenue). Food Advisory Committee - new employee Dustin Hinrichs joined in January. Food-borne Illnesses (FBI) - two reports (zero confirmed). Open Burning Permits - lots of burning permit requests due to warm weather. Refugee And Immigrant Health - training in Johnson County. State Innovation Model Grant - will be reapplying for the second phase which focuses on diabetes. Social Media - Twitter, Facebook, media requests, press release and publications.

Don Tyne, Veterans Affairs Dir. - served 253 veterans last month. Working with Terry Whitson on redesigning their webpage and they have redesigned their survey. Submitted job descriptions to Lisa Powell and they are moving forward with all three. He will be speaking in Springville on Memorial Day.

Phil Lowder, I.T. Dir. - helpdesk statistics; critical system availability is 99.98%; customer support rating is 94%. No open positions. GIS Intern position will be posted for the summer. IT is visiting county offices. They are in their second session of the Learning Institute and are focusing on products. BOS video recording - training has been scheduled for the end of this week and will allow them to start utilizing the equipment. He would like to overlap recording with the Auditor's Office to get any issues ironed out. Aumentum Managed Services - in the prep phase right now. Last month there was 1 data fix, 2 patches, 7 tickets closed and 36 tickets still open (18 critical and 18 medium/low). GEMS - in process of internal demo's with the new product (Innoprise). They are working to form a user group. JCN - working with the city and schools to get the fiber link to the new location of the Public Health building. They are upgrading the server and san.

Britt Hutchins, Purchasing Dir. - open position closes April 5th; shredder outsourcing begins April 3rd; sidewalk indicators should arrive and be installed this week; bids for various locations including reflective beading for paint, pickups, rock, utility

tractor, chiller replacement parts and wall and sign replacement for damage at Sheriff's Office.

Jon Gallagher, Soil Conservation - Discussion continued regarding the farm lease on recently purchased Dow's property. All conditions of the lease will remain the same. Chairperson Oleson asked Gallagher to ensure proper conservation management practices including nutrient management and to draft a document explaining same for the benefit of Farm Bureau members. Gallagher assured the Board that the Conservation Lease Agreement has been reviewed by legal.

Gallagher continued with his update: EQIP program signup for 2017; CRP spring site visits underway and CTA installed of saturated buffer completed in February. Explanation of HF410 Palmer Amaranth (noxious weed) noting that the weed law needs revision. Discussion continued including a possible study committee.

Les Beck, Planning & Development Dir. - Customer Centered Culture (LC3) activities - Learning Institutes with Terry Whitson. Projects - SolSmart Designation and Technical Advisor - waiting for feedback on joint application with City of Cedar Rapids. County Codification Project - Municode has submitted its legal review of the current county ordinances with a prelim recommendation and teleconference scheduled for March 31st. Multi-Jurisdiction Hazard Mitigation Plan Grant - working to update the plan. Boards and Commissions - Planning & Zoning Commission/Board of Adjustment - took part in a joint in-house training session on March 13th. Food Systems Council - May 22 is the forum. Historic Preservation Commission - Grant program - grant applications are due April 3. Rural preservation initiative - informational meeting with Coggon Area Betterment Association is April 9th. Building Board of Appeals - will hear two appeals of agricultural exemption denials April 5th. Misc. Activities - May is Building Safety Month. Draft Flood Hazard Product Review Meeting - will attend on April 12th.

Darrin Gage, Dir. of Policy & Admin. - presented the new template for Dept. Heads monthly updates. Budget Report - will need a budget amendment due to Clerk Typist position upgrade. Budget Offers - year three of ADA self-evaluation and transition plan. Personnel Report - no job vacancies. Planning Report - he and Supervisor Walker completed KPI's for the Board to discuss during Learning Institutes. Participating in the LC3 Committee. Current Activities - Granicus training Wednesday, Thursday and Friday this week (Barb Schmitz, Bev Hayden, Joi Alexander and himself). Schmitz will be the primary operator until Alexander's new hire starts in July. New Building - design development complete, cost estimates expected April 3rd, construction documents will take roughly three months and out for bid in July. Gage stated that they are close to meeting the requirements for parking. Civic Literacy Workshop - he and Beck will be speaking on April 5th. Veteran Affairs Space - cost estimate received on preferred plan and the base scope was completed for \$3,500. Staff recommendation is to evaluate other locations in CSB. Legislative - HF295 pre-emption, HF518 worker's compensation, HF528 comp. boards (eliminates comp. boards and gives decision making to Board of Supervisors).

Adjournment at 10:29 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
BY: Amanda Hoy, Executive Assistant

Approved by:

BRENT OLESON, Chairperson
Board of Supervisors