

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MARCH 19, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

The Board received updates from the following Department Heads:

Les Beck, Planning & Development Dir. - continue to work with Terry Whitson on LC3; Harassment, Planning & Zoning 101 workshop and START training sessions; budget status; Dows Farm Phase 2; staffing; Bertram 28E Agreement (city has not approved); Hazard Plan is ready for adoption by various jurisdictions; Windfarm Feasibility Study and will speak about it at the Spring Conference in May; met with staff regarding flood scouting; discussing airport overlay zoning district with the city of Marion; Pirate Nation meeting this evening; and year to date permit comparison.

Supervisor Rogers stated that with regard to the Dows development vision, he was notified that there are neighbors that are trying to contact city council members to vote it down.

Beck clarified that the state code provides that cities have extra territorial control over subdivisions within two miles of a city limit. If there is a disagreement, there is recourse through the courts, however, city staff has indicated that they are supportive.

Britt Hutchins, Purchasing Dir. - LC3 initiatives continue; budget status; staffing; trainings; working with OPN on furniture for Harris Bldg. and final layout for the Community Services Building (CSB) furniture; working with DHS for file reduction; extending lease for DHS one year; ordered vehicles for the MHDD Region; issued RFP's (Conservation, Engineering, IT, Board of Supervisors, Sheriff, Health Dept., Juvenile Detention Center, Options and Facilities).

Garth Fagerbakke, Facilities Mgr. - Courthouse subbasement remained dry during high water but continue to work on ventilation and sump pumps. Discussion continued regarding the use of the subbasement (had previously been used for storage), and is it necessary. Can it be filled in or mitigated in some way.

Fagerbakke continued with his update: Working with Terry Whitson on the Learning Institute; budget status; staffing; met last week regarding the CSB remodel; Public Service Center (PSC) mass notification vendors are starting to do installation (will take less than a month); working on the PSC employee parking lot security cameras underground fiber plans; plans progressing for the Correctional Center front entrance and restroom ADA remodel; Harris Bldg. window installation has started; and O'Brien Building progress report.

Supervisor Rogers noted that several of the projects that Fagerbakke mentioned has been on the list for some time. He asked Fagerbakke to prioritize those projects and give an indication when they can be completed.

Joi Alexander, Communications Dir. - continue to meet with Terry Whitson regarding LC3 projects; Website redesign training; working on KPI's; branding and logo; working on Future Leaders of Linn County and State of the County; working with departments regarding communication requests/needs and will be submitting some of her work for an award.

A lengthy discussion continued regarding the branding and logo initiative and website management.

Chairperson Walker stated that he will bring a contract before the Board from Monawar Studios for audio/visual assistance for the State of the County. Also spoke to Libby Slappy about expanding the invitation list.

Supervisor Rogers noted that after some research he discovered that the cost to make modifications to the Board's video (from five to three Supervisors) is not included in the DeNovo contract which is not how he remembered it. DeNovo has submitted a proposal for an additional \$1,900 which Rogers does not recommend. He will see if they will come up with a realistic number.

Rogers also stated that he had asked another department head to prioritize their projects and he is also asking Alexander to do the same. He is specifically talking about the status of the LC3 poster project. He would like her to move onto social media next.

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Alexander stated that the posters were talked about two years ago and put on hold because of the county's rebranding. She noted that there is progress being made now.

Chairperson Walker also noted that the Amperage proposal will include social media.

Adjournment 10:29 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors