

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, MARCH 13, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers and Walker.
Absent: Supervisor Oleson (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Rogers, seconded by Houser to approve minutes of March 12, 2018 as printed.

The Board heard updates from the following Department Heads:

Brad Ketels, Asst. County Engineer - discussed KPI's (Key Performance Indicators).

Steve Gannon, County Engineer - staff plowed snow; rock roads can change daily.

Steve Estenson, Risk Management Dir. - discussed KPI's. Working on policy updates and new phone number to reach him (x5911) for internal issues.

Steve Tucker, Finance Dir. - reviewed monthly report; spoke with Robin Kash after the Board meeting last week regarding public banking; property tax team is going really well (April 26th Finance/HR system demo on site); will provide the Board with information about Prospect Meadows to help the Board make their decision (issue bonds or not).

Dawn Jindrich, Budget Dir. - working on same items as Tucker including public banking and Prospect Meadows; discussed proposed FY19 budget to be presented at tomorrow's Board meeting.

Garth Fagerbakke, Facilities Mgr. - discussed KPI's. Public Service Center - Risk Management area is complete; terrazzo repairs; mass notification system. Correctional Center - LED bulb change out. Juvenile Detention Center - carpet quotes in March. Secondary Roads - will sample for mold at Engineer's Office. Health/Child Development - value engineering still in progress for Harris Building. Sheriff's Office - working on punch list items. Facilities - fully staffed; utilities are 1% over and facilities 4% under; renew annual contracts; transitioning from winter to spring with grounds and landscaping; HVAC spring maintenance; will request summer temp.

Joi Alexander, Communications Dir. - discussed KPI's. Reviewing surveys received for website and meeting with individual departments; Hutchins and herself met with logo designer last week. Supervisor Rogers stated that he would like to have a discussion about the colors and will meet with Alexander offline. Alexander continued: style guide needs completed for consistency with the logo; would like to create video's in house.

Supervisor Walker suggested a day in April that high school students can come to the county and tour the building and sit in on a board meeting.

Lisa Powell, Human Resources Dir. - transformation activities - upcoming training sessions with Rob Lawton. Budget - on track with exception of advertising budget (will need amendment).

A lengthy discussion took place regarding software testing in HR for job applicants.

Adjournment at 11:12 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors