The Board met in session at the Linn County Jean Oxley Public Service Center. Present: Chairperson Harris, Supervisors Rogers, Houser and Walker (via phone). Absent: Supervisor Oleson (personal business). Board members voting “AYE” unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Rogers, seconded by Houser to approve minutes of March 7, 2018 as printed.

VOTE: Harris, Rogers, Walker – Aye Houser – Abstain

Les Beck, Planning & Development, met with the Board to discuss a Letter of Agreement with Reynolds Urban Design for services not to exceed $2,000 for facilitation of the Dows Farm Vision Plan public open house. Funding is available in the Board’s consulting line item.

Chairperson Harris clarified that this is not a requirement of the consultants’ contract but that the team decided that it would be a good thing to do.

Supervisor Walker stated that while he supports the project he is concerned about starting down a path whereby they start adding on to projects. Consultants should be able to identify what they need to make a project successful. The Board will discuss again on Wednesday.

Lisa Powell, HR Dir., met with the Board to discuss Life and Long Term Disability Insurance renewals effective July 1, 2018. She stated that the county has been offered a three year no rate increase renewal. She recommends approval and the Board will approve on Wednesday.

Powell also discussed adding a camera to the HR reception area, noting that since staff have moved to the vacated Risk Management area, they cannot see when someone comes in the door. The Facilities Manager has indicated that he may have an extra camera and that costs would be no more than $1,000 (she can cover that in her budget). The Board will approve on Wednesday.

Deputy Treasurer Sara Bearrows presented revisions to the existing Investment Policy, noting with the budget & Finance. Changes include the Investment Committee members, increase in the Treasurer’s bond and quarterly investment reports to the Board. The Board will approve on Wednesday.

PUBLIC COMMENT: Chairperson Harris stated that he has started a study on his own (and will add people as he sees fit) regarding how they can improve security at the Public Services Center. He will bring it to the Board in the next few weeks.

Motion by Houser, seconded by Rogers to approve Employment Change Roster (Payroll Authorizations) as follows:

BOARD OF SUPERVISORS
Communications Specialist
Britt Nielsen

SECRETARY’S OFFICE
Clerical Specialist
Sueflyn Parson
Clerical Specialist
Gwen Smith

TREASURER’S OFFICE
Universal Clerk
Gwen Smith
Universal Clerk
Judy Werry

COUNTY ATTORNEY
Secretary
Kelli Elliott
Secretary
Vicki Rickels

FACILITIES
Custodian
Selina Mally
Custodian
Simone Mally

SHERIFF’S OFFICE
Duty Officer
Brandon Hayes
Duty Officer
Kalleke Michael

PURCHASING:
Clerk
Thomas Anderson
### COMMUNITY SERVICES

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Action Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality Assurance Spec</td>
<td>Tina Cottrell</td>
<td>Bumps to MHDD/Intake 03/09/18</td>
</tr>
<tr>
<td>Direct Support Staff</td>
<td>Emily Zimmerman</td>
<td>Bumped/Layoff out the Door 03/09/18</td>
</tr>
<tr>
<td>VETERAN AFFAIRS</td>
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<td></td>
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<tr>
<td>Veteran Service Coord.</td>
<td>JoEllen Bridgewater</td>
<td>Layoff/Bumps Suellyn Parson 03/10/18 36E $26.89</td>
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<tr>
<td>Veteran Service Coord.</td>
<td>Suellyn Parson</td>
<td>Bumps to Recorder's Office 03/09/18</td>
</tr>
<tr>
<td>Intake Tech</td>
<td>Debra Hunemuller</td>
<td>Layoff/Bumps Stacie Bennett 03/10/18 55B $18.72 34 hrs/week</td>
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<tr>
<td>Intake Tech</td>
<td>Stacie Bennett</td>
<td>Bumped/Layoff out the Door 03/19/18</td>
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<tr>
<td>PUBLIC HEALTH</td>
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<td></td>
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<tr>
<td>Environ Health Tech.</td>
<td>Matthew Chervek</td>
<td>Layoff/Bumps Tom Anderson 03/10/18 36E $26.89</td>
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<tr>
<td>Environ Health Spec</td>
<td>Vildana Tinjic</td>
<td>Step increase/contract 3/09/18 39D $31.59 – 39E $33.34</td>
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<tr>
<td>PH Epidemiologist</td>
<td>Amy Hockett</td>
<td>Step increase/contract 03/16/18 40D $34.08 – 40E $35.94</td>
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<tr>
<td>Deputy Sheriff</td>
<td>Dmitry Nikolaev</td>
<td>New employee – FT 03/19/18 DB $25.81 + $.40</td>
</tr>
</tbody>
</table>

Motion by Rogers, seconded by Houser to approve Claims #70601224–#70601254 in the amt. of $324,990.17; wired checks in the amt. of $1,827,060.16; and ACH in the amt. of $47,595.85.

Adjournment at 9:12 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors