

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, FEBRUARY 28, 2018 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers, Oleson and Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order and led the Pledge of Allegiance.

Motion by Houser, seconded by Walker to approve Consent Agenda as follows:

Authorize chair to sign a new position request for a Temporary Office Assistant for the Secondary Road Department.

Authorize chair to sign a new position request for a Resource Coordinator for Public Health.

Authorize Chair to sign a new position request for a 20 hour Intervention Counselor for Juvenile Detention & Diversion Services.

Statement of Election Costs - Lisbon Community School District Special Election held on February 6, 2018

Receive and place on file Treasurer's Semi-Annual Report and Semi-Annual Settlement from July 1, 2017 through December 31, 2017.

Resolution 2018-2-28

WHEREAS, it is desired to transfer appropriations within the Public Safety and Legal Services area by increasing Civil Service, organization 10, and decreasing Board Other, organization 01, by \$25,000.

WHEREAS, said transfer is within the Public Safety and Legal Services service area, in accordance with Section 331.434(6), Code of Iowa,

NOW, therefore be it resolved by the Board of Supervisors of Linn County, Iowa, as follows:

Appropriations shall be increased in organization 10, Civil Service, by \$25,000, and decreased in organization 01, Board Other, by \$25,000.

The above and foregoing resolution was adopted by the Board of Supervisors of Linn County, Iowa, on February 28, 2018, the vote thereon being as follows: All Aye.

Resolution 2018-2-29

Resolution to Revise Linn County
2018 Five Year Road Program
Revision 1.1

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Linn County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2018), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

| Project Number Local ID TPMS # | Project Location Description of work | AADT Length NBIS # | Type Work Fund basis | Prior FY | Accomplishment Year (\$1000's of dollars) | | |
|--|---|--------------------------|-------------------------|----------|---|---------------|--------|
| | | | | | New amount | Net change | |
| LFM-LEWIS ACCESS RD-- 7X-57 L-LEWIS ACCESS RD(19) TPMS ID: 20607 | On LEWIS ACCESS RD, from CEDAR RIVER BRIDGE to I-380 RAMP, S20 T85 R8 PCC PAVING | 1610 1.5 MI | PCC Paving LOCAL | 2019 | \$875 | \$875 | |
| LFM-N CENTER PT RD-- 7X-57 LOST-N CENTER POINT RD(19) TPMS ID: 29203 | On N CENTER POINT RD & SPENCERS GROVE RD, from CENTER POINT CITY LIMITS to LINN-BENTON RD, S9 T86 R08 PCC PAVING | 760 8.121 | PCC Paving LOCAL | 2019 | \$3680 | \$3680 | |
| L-EDGEWOOD RD--73-57 L-EDGEWOOD RD(19) TPMS ID: 35244 | On EDGEWOOD RD, from COUNTY HOME ROAD to SOUTH CITY LIMITS, S19 T84 R07 PCC WHITETOPPING | 420 1.744 | PCC Paving LOCAL | 2019 | \$1050 | \$1050 | |
| Totals | | | | | | \$5605 | \$5605 |

The following approved Priority Year projects shall be **ADDED** to the Program's Accomplishment year:

| Project Number Local ID TPMS # | Project Location Description of work | AADT Length NBIS # | Type Work Fund basis | Prior FY | Accomplishment Year (\$1000's of dollars) | |
|---|--|--------------------------|-------------------------|----------|---|---------------|
| | | | | | New amount | Net change |
| L-MILBURN RD--73-57 L-MILBURN RD(17) | On MILBURN RD, from BLAIRS FERRY RD to TOWER TERRACE RD, S25 T84 | 770 1.995 | HMA Paving LOCAL | | \$670 | |

| | | | | | | | |
|----------------|-------------------|--|--|--|--|--|--------------|
| TPMS ID: 36088 | R08 HMA PAVING | | | | | | |
| Totals | | | | | | | \$670 |

| Fund ID | Accomplishment year (\$1000's of dollars) | | |
|---|--|------------|------------|
| | Previous Amount | New Amount | Net Change |
| Local Funds | \$5,674 | \$7,339 | \$1,665 |
| Farm to Market Funds | \$395 | \$220 | \$-175 |
| Special Funds | \$8,318 | \$13,103 | \$4,785 |
| Federal Aid Funds | \$880 | \$880 | \$0 |
| Total construction cost (All funds) | \$15,267 | \$21,542 | \$6,275 |
| Local 020 Construction cost totals (Local Funds + BROS-8J FA funds) | \$5,674 | \$7,339 | \$1,665 |

Resolution 2018-2-30

WHEREAS, the Board of Supervisors, Linn County, Iowa, is empowered under §331.361, Code of Iowa, to dispose of the interest of Linn County, in real property, and, WHEREAS, the Board of Supervisors, Linn County, Iowa, has vacated the portions of right-of-way described as:

LEGAL DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST FRACTIONAL QUARTER, SECTION 5, TOWNSHIP 86 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING 461.52 FEET NORTH OF THE CENTERLINE OF COGGON ROAD (SOUTH SECTION LINE OF 5-86-6), QUIT CLAIM THE WEST 20 FEET OF THE EXISTING 60 FOOT PERING RIDGE ROAD RIGHT-OF-WAY NORTH FOR 150.21 FEET

CONTAINING 0.069 ACRES TO QUIT CLAIMED FROM 0.207 ACRES OF EXISTING LINN COUNTY RIGHT-OF-WAY.

and,

WHEREAS, Douglas L and Norma J Schmidt, owner of real property adjacent to the above described parcel of vacated right-of-way desire to obtain whatever interest Linn County, Iowa may have in the above described parcel of vacated right-of-way, and WHEREAS, the Board of Supervisors, Linn County, Iowa, has pursuant to §331.361, Code of Iowa, conducted a public hearing upon the proposal to convey by quit claim deed whatever interest Linn County, Iowa, may have in the above described parcel of vacated right-of-way.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session that whatever interest Linn County, Iowa, may have in the above described parcel of vacated right-of-way shall be conveyed to Douglas L and Norma J Schmidt, owner of real property adjacent to the above described vacated right-of-way, by quit claim deed.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors, Linn County, Iowa, hereby authorize to execute said quit claim deed conveying whatever interest Linn County, Iowa, may have in the above described parcel of vacated right-of-way to Douglas L and Norma J Schmidt.

Resolution 2018-2-31

WHEREAS, there is presented to the Board of Supervisors, Linn County, Iowa, for its approval, a quit claim deed executed and acknowledged by John Harris, Chairperson of the Board of Supervisors, Linn County, Iowa, and Joel Miller, County Auditor of Linn County, Iowa, conveying the interests of Linn County, Iowa, to Douglas L and Norma J Schmidt, and

WHEREAS, said deed conveys the following real estate described as follows:

LEGAL DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST FRACTIONAL QUARTER, SECTION 5, TOWNSHIP 86 NORTH, RANGE 6 WEST OF THE FIFTH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING 461.52 FEET NORTH OF THE CENTERLINE OF COGGON ROAD (SOUTH SECTION LINE OF 5-86-6), QUIT CLAIM THE WEST 20 FEET OF THE EXISTING 60 FOOT PERING RIDGE ROAD RIGHT-OF-WAY NORTH FOR 150.21 FEET

CONTAINING 0.069 ACRES TO QUIT CLAIMED FROM 0.207 ACRES OF EXISTING LINN COUNTY RIGHT-OF-WAY.

and

WHEREAS, said deed was executed by John Harris, Chairperson of the Board of Supervisors, Linn County, Iowa, and Joel Miller, County Auditor of Linn County, Iowa, pursuant to resolution 2018-2-30 adopted by the Board of Supervisors, Linn County, Iowa, on the 28th day of February, 2018.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session, that the above described quit claim deed, dated the 28th day of February, 2018, conveying whatever interest Linn County, Iowa, may have, to Douglas L and Norma J Schmidt, be and the same is hereby approved.

Authorize Chair to sign GASB 75 Actual Valuation Engagement Letter with the Howard E Nyhart Company (Nyhart) for \$6,000.00

Authorize Chair to sign Release of Mortgage of February 27, 2013, made and executed by the East Central Iowa Council of Governments, in association with Linn County's Single Family New Construction Grant, regarding property commonly known as 416 Jackie Drive, Lone Tree, Iowa.

Authorize Chair to sign a contract with Fresher Heads to create and distribute public service announcement regarding the Sheriff's Office deputy recruitment program.

Approve and sign the Iowa Department of Transportation final contract construction voucher for project STP-S-C057(125)-5E-57, PCC paving on Ely Road for Secondary Road Department.

Authorize Chair to sign a contract between Linn County and the 6th Judicial District Juvenile Court for implementation of a Gender Specific Program.

Authorize Chair to sign 36 month lease agreement at \$177.33 per month with Cedar Rapids Photo Copy for a copier for the Sheriff's Office.

Award bid and authorize Chair to sign purchase order for culvert material to Contech in the amount of \$13,545.00 for the Secondary Road Department.

Motion by Rogers, seconded by Houser to approve minutes of February 26 & 27, 2018 as printed.

Auditor Miller presented a Master Software License and Services Agreement with KnowInk for installation, set-up, and support of electronic poll books to be used for voter registration on election days including the ability to confirm whether prospective voters are eligible to vote per the requirements of the 2017 Voter ID legislation. The I-pads and printers will be approved independently with Purchase Orders. Miller stated that the Woodbury County Auditor alerted him to this product and explained that the e-poll books were used at the Lisbon election in February. He also noted that the IT staff member that was requested (and not approved) is not needed if KnowInk is approved. County Attorney staff has reviewed the agreement.

Board members asked for further information of how the e-poll books will be used in the precincts, satellites, etc. and Miller gave a detailed explanation.

Motion by Rogers, seconded by Houser to authorize Chairperson to sign Master Software License and Services Agreement with KnowInk for installation, set-up, and support of electronic poll books in the amount of \$37,550 for a one year poll pad package.

The Board continued discussion regarding the selection of a new Linn County logo and seal redesign.

Motion by Oleson, seconded by Rogers to submit Logos #8, 13 & 23 as the final 3 logos to discuss and come up with a way to vote on each one.

Discussion: Supervisor Oleson explained why he is in favor of the three logos that he is endorsing and Supervisor Rogers stated that he is very partial to #23. Supervisor Houser asked to add #26 and #22 and Supervisor Harris was in favor of adding #26 as well.

Supervisor Houser offered an amendment to add #22 and #26.

Vote: All Aye.

At this time, each Board member explained why they liked specific logo designs.

Motion by Oleson, seconded by Rogers to approve Logo design #23 with modifications to the colors.

VOTE: Rogers, Walker, Oleson - Aye Houser and Harris - Nay

The Board agreed that some modifications will need to be made to the design including colors, moving the leaf, adding the date that the county was established and adding Iowa. Board members will provide their suggested modifications.

Discussion continued regarding funding of the project. A FY 18 Offer was approved in the amount of \$9,000 (\$2,500 to go to the artist and the remainder for a style guide).

Supervisor Walker stated that he has framework prepared on how to move forward and transition including a FY 20 major appropriation.

Dawn Jindrich, Budget Dir., stated that there is some unallocated funds in the Board's FY 19 consultant line item that could be used.

BOARD MEMBER REPORTS - Supervisor Walker stated that he spoke to some McKinley Jr. High students this morning that were in the building. Deputy Treasurer Sara Bearrows has been teaching a Jr. Achievement class and brought them in.

Motion by Rogers, seconded by Houser to approve Claims #70600940-#70601027 in the amt. of \$222,753.50; ACH in the amt. of \$352,583.31; and ARC in the amts. of \$375.35 and \$1,130.22.

Motion by Rogers, seconded by Walker to approve payment to Arleen Zahn-Houser in the amt. of \$3,725.76.

VOTE: Harris, Rogers, Oleson, Walker - Aye Houser - Abstain

Motion by Rogers, seconded by Houser to approve payment to Foundation 2 in the amt. of \$5,831.25.

VOTE: Rogers, Oleson, Houser, Walker - Aye Harris - Abstain

PUBLIC COMMENT:

Auditor Miller thanked the Board for approving the agreement he brought before them today noting that it will be very beneficial to the taxpayers and voters of Linn County.

Supervisor Houser placed on file an email exchange with the Facilities Manager regarding the front door of the Public Service Center not latching. Adjustments will be made.

Adjournment at 11:00 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors