

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, FEBRUARY 26, 2018 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers and Oleson.
Absent: Supervisor Walker (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

Motion by Houser, seconded by Rogers to approve minutes of February 21, 2018 as printed.

A public hearing was called to order to determine whether Linn County will convey to Douglas L and Norma J Schmidt whatever interest Linn County may have in vacated right-of-way adjacent to 5822 Pering Ridge Road. Proof of publication was presented.

Steve Gannon, County Engineer, explained that this right-of-way was vacated last week.

Supervisor Houser confirmed that once the property is conveyed it will be placed on the tax rolls. The Board will approve on Wednesday.

Brad Ketels, Asst. County Engineer, presented a request for a new position for a Temporary Office Assistant in the Secondary Road Department for 75 days. The Board will approve on Wednesday.

Dawn Schott, Juvenile Detention & Diversion Services, presented a contract between Linn County and the Sixth Judicial District Juvenile Court for implementation of a Gender Specific Program. She stated that this is an after school program for girls. The Board will approve on Wednesday.

Schott presented a request for a new 20 hour Intervention Counselor for Juvenile Detention & Diversion Services. The Board will approve on Wednesday.

Lisa Powell, HR Dir., presented a request to raise the pay grade for the position of Resource Coordinator for Public Health. She stated that the job has been advertised, however, there has been a lack of qualified applicants. The Board will approve on Wednesday.

Col. John Stuelke presented a contract with Fresher Heads to create and distribute public service announcement regarding the Sheriff's Office deputy recruitment program. The total cost of the project is \$25,000 to be paid from the Civil Service budget. A budget amendment will be necessary.

Supervisor Oleson asked about the vendor's credentials and the inclusion of a focus on diversity. Stuelke assured him that the vendor was local and specialized in this area and diversity is the focus. The Board will approve on Wednesday.

Dawn Jindrich, Budget Dir., presented a Resolution for an appropriations transfer in the amount of \$25,000 from the Board Other fund to the Civil Service fund. This is to pay for the Sheriff's public service announcement and is a temporary loan until the budget amendment. The Board will approve on Wednesday.

Steve Tucker, Finance Dir., presented the GASB 75 Actual Valuation Engagement Letter with the Howard E Nyhart Company (Nyhart). The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin., presented an Agreement for Services with Terracon Consultants for a Phase I Environmental Assessment for the Harris Building project sites in the amount of \$2,500. He stated that this is required at the time of closing with Rinderknecht.

Motion by Rogers, seconded by Houser to authorize Chair to sign Agreement for Services with Terracon Consultants for a Phase I Environmental Assessment for the Harris Building project sites in the amount of \$2,500.

Discussion: Supervisor Houser asked if the well would be plugged and abandoned if geo thermal is not used and Gage confirmed that it would.

Supervisor Oleson asked about any other unknowns regarding costs associated with the Harris Building and Gage stated that they are currently doing title work and consolidating 19 abstracts into one.

Supervisor Houser asked about possible foundations on the property because of several homes that were demolished on that site. Gage stated that at this time there is no way of knowing and that is why there is a \$1 million contingency on the project.

VOTE: All Aye

The Board discussed the timeline, process and criteria for evaluating the 22 grant applications received for the Mental Health/Disability Services Fund Balance.

The Board agreed to hold public workshop(s) whereby applicants can give a ten-minute presentation of their request sometime after March 17 with a target date for a decision April 1. Board members will review each application by March 7.

Jindrich reminded the Board that they only have \$2.3 million and requests total \$2.7 million. The Board would not have to fund any program and could still spend it down by simply not levying next year.

Supervisor Rogers will contact each organization to meet with the Board in a workshop session.

Motion by Houser, seconded by Rogers to approve Employment Change Roster (Payroll Authorizations) as follows:

TREASURER

Universal Clerk Jennifer Hebert Step increase/contract 03/27/18 56B \$20.17 – 56C \$21.30
Universal Clerk Melissa Higginbotham Step increase/contract 03/27/18 56B \$20.17 – 56C \$21.30

COUNTY ATTORNEY

Secretary Vicki Rickels Termination/retirement 04/30/18

FACILITIES

Custodian Kim Humbles Step increase/contract 02/27/18 10B \$16.65 + \$.25 –
10C \$17.30 + \$.25

LIFTS

LIFTS Driver Stacy Stecker Termination/resignation 02/16/18

COMMUNITY SERVICES

Direct Support Staff Jess Huber Step increase/contract 03/17/18 56D \$22.44 – 56E \$23.65

Direct Support Staff Katerina Kosc Step increase/contract 02/13/18 56B \$20.17 – 56C \$21.30

JUVENILE DETENTION

Youth Leader Dean Pieper End of Probation 03/18/18 55A \$17.84 + \$.25 – 55B \$18.72 + \$.25

Tracker Audrey Manternach Step increase/contract 03/01/18 56B \$20.17 + \$.25 – 56C \$21.30 + \$.25

SIGNED OUTSIDE OF BOARD MEETING:

COMMUNITY SERVICES

Child Care Sub Melissa Kirby New employee – on call 02/07/18 48A \$10.78/hour

FACILITIES

Custodian Guillermo Jaramillo Gonzalez Step inc/contract 02/13/18 2/10/18 10B \$16.65 + \$.10 - 10C \$17.30 + \$.25

Custodian Ashley Jennings Step increase/contract 02/09/18 10C \$17.30 + \$.25 – 10D \$17.82 + \$.25

Motion by Houser, seconded by Rogers to approve Claims #70600910-#70600939 in the amt. of \$315,164.03; wires in the amt. of \$1,636,663.84 and ACH in the amt. of \$19,117.07.

The Board received and placed on file two letters from the city of Cedar Rapids regarding annexations and an email from Chip Davis regarding an unresolved issue on the Rogers Rd. and Covington Rd. project.

Supervisor Oleson stated that he has received several emails and phone calls requesting that ATV's be allowed on county roads. He has forwarded those to the road department and they are looking into a possible ordinance.

Chairperson Harris stated that there are adjacent counties that have ordinances allowing ATV's and he will look at those ordinances.

Adjournment at 9:48 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors