

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, JANUARY 23, 2018 8:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers, Walker and Oleson (arriving at 8:20 a.m.). Absent: Supervisor Walker (personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order.

The Board met with Elected Officials and Department Heads to discuss County-related issues including:

Ashley Stickney, Health Solutions, provided an update on the wellness screenings (461 participated this year) and the wellness program challenges.

Brandon Johnson, HR, provided an update on LC3 including the following: 23 learning institutes; upcoming performance development plan and performance improvement guide, management job descriptions have been updated, bargaining unit job descriptions will be updated next and LC3 brochures and posters will be coming out soon.

Joi Alexander, Communications Dir., provided an update on the website redesign. She is in the process of creating internal and external surveys, reviewing page traffic and analytics and will follow up with departments to ensure their website needs are being met. The redesign will take five to six months once the kick off begins.

The Board heard updates from the following Department Heads:

David Thielen, LCCS Executive Dir. - Options - Advisory Board will be meeting monthly to address decrease in revenue due to tiered rates; Iowa Association of Community Providers (IACP) continues to work on issues with rate changes. Ryan White - program continues to grow. MHDD Case Management - the contract ends January 31st and he is working with Lisa Powell on the layoff process and how a department of two would impact the process.

Discussion continued regarding delaying the discussion on tomorrow's agenda to next week and the impacts of the closure. Supervisor Rogers would like to speak with staff members, parents, etc.

Thielen continued: LCCS Core - Sue Novak's last day is tomorrow (Staci Meade started January 8th); strategic planning for programs continues. Early Childhood Iowa & DECAT - working on marketing exposure and other ways to increase funding.

Dennis Goemaat, Conservation Dir. - Buffalo Creek Park Dam Modification - project has been completed pending final review. East Blue Creek Bridge Replacement - Cedar Valley Nature Trail - bids are due to IDOT by February 20. Grant Wood Trail Construction and Surfacing - have contracts for vegetation removal and will be bid and let in April of 2018. Grant Wood Trail Parking Area - plan development is being done. Pedestrial/Trail Bridge Replacement - development of final plans and specifications are in progress. Wetland Enhancement Wickiup Hill - design and engineering in progress. Playground and Restroom Replacement Pinicon Ridge Park - planning and design underway. Wapsipinicon River Scenic Overlook Pinicon Ridge Park - contract has been requested. Plains Campground Improvements Pinicon Ridge - Design Dynamics has been hired through RFP process. Horizontal Park Infrastructure Morgan Creek - planning work in progress.

Pramod Dwivedi, Health Department Dir. - FY19 proposed budget was approved and hoping the offer for an injury prevention position will be approved; strategic map/plan; met with newly elected Cedar Rapids Mayor and council members; Opioid Steering Committee kick off meeting; naloxone purchase; worksite wellness; Blue Zones transition; Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) updates; Hepatitis C testing completed; Immunization audits completed; Public Health served 5,249 clients on site and 420 at Heart of Iowa; quality improvement (train the trainer); Iowa Harm Reduction Coalition (IHRC); Food Safety Advisory council; Solarize Cedar Rapids & Linn County wrapped up; Idle Free Linn; Arsenic testing of well water samples (251 collected) and will attend Public Health Day on the Hill January 31st.

Don Tyne, Veterans Affairs Dir. - staff did a great job handling the office in his absence and certification training taking place in Montana in March.

Phil Lowder, IT Dir. - helpdesk statistics; budget is 49.1%; one staff vacancy due to retirement; critical system availability is 99.9%; application availability is 99.8%; customer satisfaction is 99%; January IT meeting is with Planning & Development; Aumentum - 2 patches, 3 hot fixes and 4 tickets closed; completing a lot of patches due to security issues with network. Provided email traffic statistics per request from Supervisor Houser.

Supervisor Rogers asked about the issues with connecting to an open network in the Public Service Center and Lowder responded that they are working on an access point for the board rooms and training rooms along with adding a password to the guest network.

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Britt Hutchins, Purchasing Dir. - Learning Institutes continue; Risk Mgmt.'s furniture is ready to be installed; the fencing for the Recorder's Office has been completed at the Community Services Building; the fencing for Elections has been completed in the lower level storage area at the Public Service Center; reviewing presort for mail (\$30,000-\$50,000 discount); various purchases and bids for dept.'s; and working with the Auditor's Office to increase the purchasing card rebate.

Darrin Gage, Dir. of Policy & Admin. - provided budget report; working on Learning Institute projects; legislative update; Harris Building update.

Discussion continued regarding the process of reviewing submissions for the Harris Building.

Adjournment at 9:39 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors