

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
FRIDAY, JANUARY 20, 2017 1:30 P.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Oleson, Vice Chairperson Harris, Supervisors Rogers and Houser.
Absent: Supervisor Walker (personal business). Board members voting "AYE" unless otherwise noted.

The meeting was called to order by Chairperson Oleson.

The Board reviewed FY 18 Engineer, Public Health and Human Resources budgets. Also present: Steve Tucker, Financial Dir.; Dawn Jindrich, Budget Dir.; Steve Gannon, Brad Ketels, and Nichole Brown, Secondary Roads; Larry Hlavacek and Kim Honn, Public Health; and Lisa Powell, HR Dir.

Brad Ketels presented County Engineer Key Performance Indicators (KPI's).

Discussion continued regarding uncontrolled and controlled intersections.

Chairperson Oleson stated that they are missing a KPI regarding complaints. He would like it to entail information about how they handle and respond to the public's complaints and then document the date and how they completed the request. He gave examples of not returning calls in a timely manner.

Ketels explained that they need to do some further research on what to track, resolution, etc.

Steve Tucker stated that Engineers FY18 appropriations meet Board guidelines.

Nichole Brown provided explanation on the budget narrative.

Motion by Rogers, seconded by Harris to approve Engineer FY18 expenditures in the amt. of \$17,492,459 and Road Clearing expenditures in the amt. of \$400,000.

Larry Hlavacek presented Public Health's Key Performance Indicators (KPI's).

Discussion continued regarding attaching narrative to the KPI's to provide more clarification.

Steve Tucker stated that Public Health's FY18 appropriations meet Board guidelines. He addressed his frustrations with the job title changes and how difficult it is to track from year to year.

Motion by Harris, seconded by Houser to approve expenditures in the amt. of \$6,048,010 and revenue in the amt. of \$3,190,155.

Hlavacek presented Offer for Public Health Planner/Resource Coordinator in the amt. of \$73,222.

Discussion continued regarding the number of Public Health vehicles and the lack of parking at the new location.

Jindrich stated that they would be way ahead to pay mileage instead of \$25,000 for a new vehicle, especially if the vehicles are only being drive 3,000 miles or less a year.

The Board recessed at 3:05 p.m. and reconvened at 3:11 p.m.

Lisa Powell presented Human Resource's Key Performance Indicators (KPI's).

Dawn Jindrich stated that Human Resource's FY18 appropriations exceed Board guidelines by \$2,680 due to increases for a copier and PolicyStat maintenance costs.

Motion by Rogers, seconded by Houser to approve appropriations in the amt. of \$644,968.

Powell presented the following Offers:

- Culture Coordinator Staff Position - \$47,657 (no benefits)
- LC3 University Training (Phase 2 & 3) - \$24,855
- Management Classification and Compensation Study - \$57,000
- Biddle Testing Software - \$2,700
- Onboard Software Module - \$5,000
- Diversity, Leadership & Effective Listening - \$4,000

January 20, 2017

Adjournment at 3:44 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

BRENT OLESON, Chairperson
Board of Supervisors