



Linn County Historic Preservation Commission

935 Second Street SW • Cedar Rapids, Iowa 52404 • 319-892-5141

**Minutes
January 17, 2018**

Members Present

Maura Pilcher
Patricia Soukup
Connie Robinson
Mary Ottoson
Amanda Happel
Nancy Goodlove
Brent Harstad

Members Absent

Dick Thomas

Staff Present

Mike Tertinger, Staff Liaison
Jill Mathey, Staff Recording Secretary

Call to Order

Chair Maura Pilcher called the meeting to order at 4:05 PM

Election of Officers

Motion by Robinson second by Happel, those present voting aye, to approve re-appointment of the current officers for 2018.

Chair- Maura Pilcher

Vice Chair- Michael LeClere

Secretary - Patricia Soukup

Brent Harstad said he would serve another 3-year term as a commissioner.

Public Comment

None

Announcements / Communication

Tertinger told the commissioners that Leah Rogers said the Center Point Depot has gone to the National Park Service for final review, and said we should hear back from the National Parks Service in the next month.

Ottoson suggested we hold a celebration of some sort at the Depot to inform the public, the commissioners decided to discuss this later.

Tertinger asked anyone who has not turned in his or her training for the CLG report, to please do so within the next week, and reminded everyone to keep track of any training in 2018.

Tertinger informed the HPC that Robinsons training in 2017 would suffice for the required training to keep the CLG status.

Pilcher informed the commissioners of an informational poster with the history of Oak Hill Cemetery from 1895-1949, which was funded in part with a FY10 LCHPC grant, that was available to for them. Pilcher told them there were at least 100 copies, and the commissioners discussed the best way and who to distribute them to.

Approval of Minutes

Motion by Robinson second by Goodlove, those present voting aye, to approve the minutes of the December 20, 2017 Historic Preservation Commission meetings.

Monthly Budget Report

There were expenditures of \$ 0 during December, leaving an operating budget of \$ 9545.00
There is \$ 0 remaining in the HPC Grant Program budget, as of December 31, 2017.

2017 CLG Annual Report

Tertinger asked if anyone had any questions or corrections to the CLG Annual report, having none, Tertinger will submit the report as written.

2018 Work Plan

Motion by Ottoson second by Goodlove, those present voting aye, to approve the 2018 Work Plan as written.

Pilcher informed the commissioners, it might turn into a 6 or 18 -month plan, as they are trying to re-align with the fiscal year.

Pilcher reviewed the work plan and discussed the following items;

Pilcher said at the last meeting Soukup had volunteered to spearhead the demolition review process, she was absent at this month's meeting, so we will discuss that item next month.

There was one Section 106 Review - Interstate Power & Light / Alliant Energy Tower, but they deferred it to the city of Cedar Rapids HPC.

LeClere said he would have an RPI update at the February meeting.

Goodlove said she and Happel have read the Lewis Bottoms book and are waiting to look at the 2004 Rogers subsection report Eloise Dennis presented at the December meeting. Tertinger will look into this for them.

There was a lengthy discussion as to what Eloise Dennis actually wants from the HPC, and they decided to wait until more research on the subsection report is completed, and then may suggest Dennis hire someone to do an integrity report before doing anything else.

Pilcher reiterated the fact that having a property placed on the National Historical Registry does not protect the property.

Tertinger reviewed the HPC Grant Calendar with the commission members.

LeClere suggested Coggon host the Grant Briefing on March 3, 2018 at the Coggon Center.

Tertinger reminded the group of a special HPC meeting Wednesday May 2, 2018 at 4:00, to discuss funding recommendations, and stressed that attendance is critical.

Tertinger said he would confirm that the \$28,800 allocation would be made July 1, 2018.

Tertinger will send out a letter to remind last year's recipients to send in their final reports.

Tertinger asked if there were any new organizations he should send grant program letters to this year, other than previous applicants? There were several suggestions, and Tertinger said he will copy the commissioners, and all post on the Linn County website.

Pilcher will start putting updated HPC information on the Linn County website.

LeClere will update the commission on the new HPC logo at next month's meeting, LeClere said he had been waiting on the new Linn County updated logo, which they are still in the process of designing.

The commission discussed generating a new HPC brochure, and decided one page would be sufficient. Pilcher will work on this item.

Tertinger will try to schedule Pilcher to give the HPC annual report to the BOS January 31, 2018.

Due to other obligations, the commission decided the HPC would not have a table at the Linn County Fair this year.

NAPC Forum Update

Pilcher informed the commission she was invited to sit on a committee to speak on the challenges with rural preservation, at the NAPC forum in Des Moines in July.

Tertinger said there is information on the NAPC forum on the website, and said if anyone is interested in attending, to let him know.

Motion by Robinson second by Ottoson, those present voting aye, to approve the grant application stay the same as 2017.

Tertinger said they would also allow electronic submissions in 2018.

Ottoson asked about holding a preservation Month activity in May, and sending letters to local companies about Rural Preservation, and wondered when we were going to do that.

Pilcher replied that last month they had discussed having a meeting to talk about the National Register.

The group discussed meeting with CABO or Center Point, and could use their appointments as an example to explain about the National Register.

Robinson suggested they meet at the Center Point Library, and will email Pilcher contact information for Janine Walters and Sharon Hannon.

Next Meeting - February 21, 2018.

Adjournment - The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Approved,

Jill Mathey, Recording Secretary

Maura Pilcher, Chair