

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
WEDNESDAY, JANUARY 17, 2018 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Harris, Vice Chairperson Houser, Supervisors Rogers, Oleson and Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Harris called the meeting to order and led the Pledge of Allegiance.

PUBLIC COMMENT: Brent Oleson, Marion and County Supervisor, stated that in this morning's paper there was a story about the state auditor having a video for new council members on fraud. There are 28 cases pending who are probably city employees in positions with the opportunity or motive to rationalize something that could be construed as being fraudulent conduct. He stated that he wants to commend Steve Tucker and his office for their relationship with the county's professional auditors who come in four times a year and provide them with a yearly audit. They spend countless hours in the third floor conference room pouring over all kinds of documents related to the vast expenditures throughout the county structure. ISAC also provides schools for newly elected officials that touch on this. The Board serves on various boards and they understand their fiduciary duties and they need to make themselves aware through education. Tucker has made them aware of fraud triangles, motives, rationale and opportunities for Elected Officials and those that report to them. Oleson commended the Board of Supervisors for asking questions and having budget meetings like they do. Cities could learn something from them on preparing budgets as they go through line items asking for justification for expenditures. They take these things seriously. Newly elected officials know that their one duty is to make sure taxpayers funds are protected and he gives a shout out to Steve Tucker.

Motion by Houser, seconded by Rogers to approve Consent Agenda as follows:

Receive and place on file Auditor's Quarterly Report for the quarter ending 12/31/17 in the amount of \$73,715.20. Total Auditor transfer fees deposited by Recorder with the County Treasurer in the amount of \$13,155.00.

Receive and place on file Treasurer's (Auto Dept.) Report to the County Auditor Receipts and Disbursements for the Month of December 2017.

Receive and place on file the VA Monthly Report ending 12/31/17.

Resolution 2018-1-10

WHEREAS, pursuant to Section 331.903(1), Code of Iowa, Jennifer L. Erger, Linn County Attorney, has submitted to the Board of Supervisors, Linn County, Iowa, for approval of Jennifer L. Erger, for appointment as Assistant County Attorney, and WHEREAS, the Board of Supervisors, Linn County, Iowa, finds Jennifer L. Erger to be qualified to serve as Assistant County Attorney and that the appointment of Jennifer L. Erger will not exceed the number of assistants authorized for the Linn County Attorney's Office by the Board of Supervisors, Linn County, Iowa. NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, that the appointment of Jennifer L. Erger as Assistant County Attorney by Jerry Vander Sanden, Linn County Attorney, is hereby approved.

Approve and authorize Chair to sign the "1st Amendment to Offer to Buy Real Estate and Acceptance and Counteroffer No.7" for property legally described as Lots 2 and 3 and the NW-LY 7 Feet of Lot 4, Carpenter's Third Addition to the Town of Cedar Rapids, Linn County, Iowa related to off-site parking for the Harris Building project.

Approve Class C Liquor License for the Columbus Club #5677, 810 Vernon Valley Dr., noting all conditions have been met.

Motion by Rogers, seconded by Houser to approve minutes of January 10 & 16, 2018 as printed.

Marty Lenss gave a presentation requesting support for The Eastern Iowa Airport (CID)-Fly Local Policy. 20 businesses, including the city of Cedar Rapids, have signed on. The policy states that if air travel is used, the employee will first explore the option of using the Eastern Iowa Airport(CID). If a flight through CID is available within four hours of travel time each way from flights available through Des Moines, Quad Cities or another competing airport; and the cost of the CID flight is within \$300 of the lowest priced ticket, the employee will be required to use CID.

Supervisor Rogers stated that his mother is an airport commissioner and discussion continued regarding the pilot shortage.

Kay Fisk gave a presentation on behalf of Neighborhood Transportation Services (NTS) requesting funds from the FY19 budget to establish sustainable funding for the night and weekend service NTS provides to Linn County (especially for 2 a.m. to 6 a.m.). She stated that she has lobbied the state year after year, she continually looks for grants, contacts businesses, etc. She asked to have \$30,000 in the county's budget permanently.

Discussion continued regarding businesses in the community that do not contribute (due to corporate guidelines) even though their employees depend on this service. The

highest volume of riders go to CCB, Nordstrom and Pearson, all are located several miles from the corporate city limits and all contribute.

Dawn Jindrich, Budget Dir., advised Fisk that she would be eligible for the Mental Health and Disability Services Fund application that went online on Monday. Fisk stated that she is working on it.

Supervisors Walker and Harris thanked Fisk for her tireless advocacy on behalf of those that are less fortunate and all nonprofits should have a champion like her.

Supervisor Oleson stated that he put on today's agenda a discussion about various personnel matters regarding the Secondary Road department. He stated that he spoke with board members individually and the HR Director. He was visiting with Steve Gannon, County Engineer, who will be retiring on April 13 and there is some work to do through the summer with a conclusion in August. He wants to talk about the process of what the Board will need to do about naming an Acting County Engineer and establishing a process to begin a search and appointment of a new County Engineer by December.

Supervisor Rogers questioned the statement relating to "work to do through the summer," (how this would affect insurance) and has he submitted a letter of resignation.

Lisa Powell, HR Dir., stated that once a retirement date is established, an employee has health insurance for 30 days. She has not seen a letter of resignation and noted that this is not the proper venue to discuss this issue.

Supervisor Oleson stated that Gannon indicated that he would be meeting with Powell and inform her that he will step away on April 13th. He stated that he asked Gannon to continue to work in a different capacity during his vacation (which will take him to August). This is not an improper venue to discuss this matter.

Supervisor Houser stated that it is improper to discuss any kind of a retirement until that has been announced. The terms should not be in an open public meeting as it is a personnel matter.

Supervisor Rogers stated that when a letter is submitted, he would like to review it and act upon it, noting that there are different opinions.

Motion by Rogers, seconded by Houser to approve upon second consideration the Linn County Code of Ordinances Recodification.

BOARD MEMBER REPORTS - Supervisor Oleson stated that he wants to continue talking about Steve Gannon as he is the Secondary Roads liaison. He had a lengthy discussion with Mr. Gannon and Mr. Ketels. It is important that this is discussed because Secondary Roads is the face of county government and interfaces the most with the public besides the Sheriff's Dept. He is looking for a number of reports from the outgoing County Engineer such as impaired bridges, procurement policies and interfacing with Planning & Development (at least 20 and settled on 8-10). Hopefully that information is on paper for the next administration. That is the bulk of last week's meetings with various people of the Secondary Road Dept. He also will be meeting with individuals in Des Moines for a building and trades conference.

Supervisor Houser attended the Veteran Affairs Commission meeting; Hwy. 30 Coalition conference call; Dan Biechler's retirement reception and Solid Waste Agency Brd. Mtg.

Supervisor Walker spoke at the Mt. Vernon High School on Martin Luther King holiday and lectured at Coe College and St. Johns Church; met with Kathryn Franzenburg who is interested in getting involved in the community; had lunch with Keeyon Carter, a minister looking to work in the social justice area; tomorrow will have monthly meeting with Cedar Rapids Police Chief; SPARK 5 pilot committee meeting; Board of Health subcommittee meeting; meeting with Darrell High, a developer; Leslie Wright of United Way; will attend the United Labor Alliance legislative luncheon and an event in Iowa City, Stand Up and Speak Out.

Chairperson Harris attended the Employee Recognition Breakfast this morning along with the other four Supervisors; attended the Housing Fund for Linn County Finance committee and new employee orientation Monday. Friday is the Secondary Roads staff meeting and PSAP consolidation presentation. Next week is the framework meeting for the Dows property.

Motion by Rogers, seconded by Harris to approve payment to Supervisor Oleson in the amt. of \$180 and Supervisor Walker in the amt. of \$480.

VOTE: Rogers, Harris, Houser - Aye Abstain - Walker & Oleson

Motion by Rogers, seconded by Houser to approve ACH in the amt. of \$756,405.25; Claims #70600225-#70600294 in the amt. of \$2,086,471.41; Arc in the amt. of \$1,026.55; ASAC in the amt. of \$2,327.99 and the following payments that have no detailed receipts: Becki Johnson - \$202.20; Darla Meyer - \$16.00; and Joel Miller - \$59.30.

VOTE: Harris, Rogers, Houser, Walker - Aye Oleson - Nay for Auditor Miller's noting that he does not know why there are not receipts but when the Board doesn't have

receipts they are required to have, they are drug through the ringer by him.

The Board received and placed on file a letter responding to an open records request.

Supervisor Houser stated that he is receiving emails from Rachel Bennett notifying the Board of the ISAC Spring School in March.

Motion by Rogers, seconded by Houser to reappoint Randy Burke and Tom Peffer to the Corridor Metropolitan Planning Organization Transportation Technical Advisory Committee.

Motion by Rogers, seconded by Houser to appoint Brad Ketels to the Corridor Metropolitan Planning Organization Transportation Technical Advisory Committee.

The Board recessed at 11:11 a.m. and reconvened at 1:30 p.m. to review FY19 budgets. Present: Steve Tucker, Finance Dir., Dawn Jindrich, Budget Dir., Steve Gannon, County Engineer, Brad Ketels, Asst. County Engineer, Nichole Brown, Engineering Financial Analyst, Lisa Powell, HR Dir. and Brandon Johnson, HR Culture Coord.

County Engineer - The FY 19 proposed appropriation equals the Board of Supervisors guidelines. Nichole Brown explained revenues and expenditures.

Supervisor Houser stated that he didn't like the looks of a county pickup being used by the parts runner. He stated that it needs to be replaced and asked that Linn County not put vehicles on the road that look like that.

Motion by Houser, seconded by Rogers to approve Engineering FY 19 appropriations in the amount of \$17,469,438 and Road Clearing in the amt. of \$416,567.

Brown presented an Offer - Fuel Readers for Outlying Secondary Road Shop \$109,900.

Steve Tucker stated that the Engineer/Conservation building is in need of repair as there have been reports of mold. They need to start looking at this as they may need to issue bonds for a new building. Brown verified that there is mold and she can put her finger through the drywall when it rains.

Supervisor Walker asked that during their presentation on Key Performance Indicators to bring some thoughts about the building.

Civil Service FY 19 proposed appropriations exceeds Board guidelines by \$360 due to additional hiring planned for FY 19.

Motion by Houser, seconded by Walker to approve Civil Service FY 19 appropriations in the amount of \$14,903.

Human Resources FY 19 proposed appropriation exceeds the Board's guidelines by \$8,224 due to increases for copier costs and software maintenance.

Motion by Rogers, seconded by Houser to approve FY 19 appropriations for Human Resources in the amount of \$757,195.

Lisa Powell, HR Dir., presented the following Offers:

- Compensation Study - Management Implementation Investment (placeholder) - \$100,000
- Biddle Testing Software - \$2,700
- Affirmative Action Annual Update and Training - \$6,800
- Online Training Opportunities - \$15,000
- Outside Legal Services - Employment and Labor Law - \$15,000
- LC3 University Training - Phase 4(Ted Garnett, PSCulture Matters)- \$24,855
- LC3 Learning Institutes (Terry Whitson, TW Training) - \$28,800
- Dept. Strategic Plan Facilitation (Ted Garnett, PSCulture Matters) - \$10,000
- Diversity Committee Annual Budget Increase - \$3,000
- Diversynergy: Connecting Diversity at Every Level Training - \$4,000

Adjournment at 3:04 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

JOHN HARRIS, Chairperson
Board of Supervisors