

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
FRIDAY, JANUARY 13, 2017 1:30 P.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Oleson, Vice Chairperson Harris, Supervisors Rogers, Houser and Walker. Board members voting "AYE" unless otherwise noted.

The meeting was called to order by Chairperson Oleson.

Public Comment: Stacey Law, Deputy Auditor, announced to the Board that she certified the 2016 valuation report this afternoon.

The Board reviewed FY 18 Facilities budget. Also present: Steve Tucker, Financial Dir.; Dawn Jindrich, Budget Dir.; Garth Fagerbakke, Facilities Mgr. and Steve Nunemaker, Asst. Facilities Mgr.; Darrin Gage, Dir. of Policy & Admin. and Steve Estenson, Risk Manager.

Fagerbakke presented Facilities Key Performance Indicators (KPI's).

Steve Tucker stated that the Facilities FY 18 appropriation is \$23,339 over Board guidelines (card access and elevator maintenance contracts).

Fagerbakke addressed overtime and his level of FTE's, noting that he is not asking for additional staff.

Motion by Rogers, seconded by Houser to approve Facilities FY 18 appropriations in the amount of \$2,348,850.

Steve Tucker presented Board Buildings (major maintenance and utilities) FY 18 appropriations which meets the Board's guidelines.

Motion by Rogers, seconded by Houser to approve Board Buildings FY 18 appropriations in the amount of \$868,022 and revenue in the amount of \$144,000.

Fagerbakke presented an Offer as follows: Multi Vista Building Documentation Service Package for Existing Buildings - \$20,000.

Fagerbakke explained his request for Capital Improvement Plan (CIP) funding in the amount of \$80,000 (\$40,000 in FY 18 and \$40,000 of 60/40 funding) for panic buttons at various county buildings. He stated that the request is to enhance the panic button system that already exists (soft buttons, etc.).

Supervisor Houser also addressed a request for CIP funding that was discussed on Wednesday for a flashing crosswalk at the Public Services Center (PSC). After further research he found that the cost is closer to \$15,000 rather than \$21,000. He continued to advocate for the crosswalk as did Steve Estenson. Chairperson Oleson clarified that he has been asking questions, gathering facts and making comparisons.

Discussion continued with regard to the CIP plan and three projects that were questioned on Wednesday (panic buttons, flashing crosswalk and PSC waterproofing).

Gage stated that the panic buttons and flashing crosswalk are safety issues and he does not recommend moving them from FY 18.

Motion by Houser, seconded by Rogers to approve the Capital Improvement Plan FY 2018-FY 2022 as presented.

Discussion: Steve Tucker stated that if they are short \$20,000 in FY 19 that they could look at moving some of the ADA funding.

Discussion also continued regarding the waterproofing of the lower level conference room of the PSC and possibly pulling up carpet squares. Fagerbakke was asked to contact the city of Cedar Rapids for their involvement with the water/storm sewer which is causing the issue.

VOTE: All Aye.

Dawn Jindrich presented the Board of Supervisors FY 18 appropriations that meets Board guidelines.

Discussion continued regarding the Board's travel allowance and how it has not been changed in several years.

Jindrich stated that she does not recommend increasing that line item which would cause their budget to go over guidelines.

Motion by Rogers, seconded by Houser to approve Board of Supervisors FY 18 appropriations in the amount of \$1,167,784.

Supervisor Houser presented an Offer as follows:

Public Services Center Building Security - Deputy Sheriff - \$89,932.

Joi Alexander, Communications Manager, presented the following Offers:

- Communications Specialist - \$81,500
- Website Training - \$2,400
- CivicMobile website app - \$7,450

Supervisor Oleson presented an offer that Gage will prepare which is locating and moving a large historical rock in the Cedar River (near the Tree of Five Seasons) and place it on a base in the river.

Darrin Gage presented the Board's Key Performance Indicators (KPI's).

Motion by Rogers, seconded by Houser to go into Closed Session pursuant to Code of Iowa 21.5(1)(c) to discuss pending litigation.

Oleson - Aye Rogers - Aye Harris - Aye Houser - Aye Walker - Aye

Motion by Rogers, seconded by Harris to immediately go out of Closed Session (to be rescheduled).

Oleson - Aye Rogers - Aye Harris - Aye Houser - Aye Walker - Aye

Adjournment at 3:29 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BRENT OLESON, Chairperson
Board of Supervisors