

MINUTES

Linn County Board of Health Meeting
January 9, 2019 at 4:00 PM
Linn County Public Health Conference Room
501 13th Street NW, Cedar Rapids, IA
Contact: Kim Honn, 892-6000
*Indicates Action Items

1. Call to Order BOH meeting with a quorum – Mary Tarbox, Vice-Chair
Mary Tarbox established a quorum at 4:17 PM and called the meeting to order.

Board Present: Dr. Mary Tarbox, Dr. James Levett, Stacey Walker, Heidi Carmer -Legal and Kim Honn - Recorder

LCPH Staff Present: Pramod Dwivedi, Tricia Kitzmann, Jim Hodina and Larry Hlavacek

2. Re-election of Officers * - Pramod Dwivedi, Health Director
TABLED

3. Recognize Guests – Mary Tarbox
None

4. Public Comment – Limited to Three Minutes Each
None

5. Approve Agenda *
Motion made to approve agenda as presented.
**** MSC Walker/Levett**

BOH member/s excused absences
Leslie Wright and Mark Taylor

6. Approve November 28, 2018 Minutes *
Motion made to approve November minutes as presented.
****MSC Levett/Walker**

7. Introduction of New Staff – Pramod Dwivedi
None

8. BOH Policy and Government Relations Committee – Mark Taylor and Stacey Walker,
Committee Co-Chairs

A. Fragrance Free Policy (new) *

Motion made to approve policy as presented.

****MSC Levett/Walker**

9. Finance Reports and Amendment Approvals

a) November Finance Reports *

Motion made to approve November Finance Reports as presented.

****MSC Levett/Walker**

b) Purchase Order for CureCloud (Electronic Medical Record) for \$71,965.00 *

Motion made to approve the purchase order with CureCloud.

****MSC Levett/Walker**

c) Authorizing Health Director to sign ongoing contracts / agreements / MOUs / etc. on behalf of the Board of Health, unless a new program or 10% dollar amount variation *

Motion made to approve the statement to allow Health Director to sign on behalf of the Board, unless a new program or 10% dollar amount variation.

****MSC Walker/Levett**

10. FY20 Budget Proposal Presentation * – Pramod Dwivedi

Director Dwivedi provided an overview presentation to the Board highlighting the year in review. He also provided information on the agency's future requests/needs for approval as an "offer/ask" to the Board of Supervisors. The "offer/ask" include: Community Health Outreach Coordinator position and \$20,000 for Food Rescue. Mr. Dwivedi shared the agency's Key Performance Indicators and some there was a Q & A section after they were presented. Ms. Honn will email the PowerPoint presentation to the Board, per their request.

Motion made to approve the proposed Budget presented and the "offer/ask" requests to the Board of Supervisors.

****MSC Walker/Levett**

11. Board of Health Attorney Report – Heidi Carmer

No report this month.

12. Next Meetings:

▪ **Board of Health Meeting – Wednesday – February 27, 2019 at 4:00 PM**

○ **Policy and Government Relations Committee – Thursday – February 21, 2019 at 3:00 PM**

13. Adjourn

With no further business the meeting was adjourned at 5:40 PM

Respectfully submitted,

**Kim S. Honn
Recorder**