



LINN COUNTY, IOWA CONSERVATION BOARD



Our Purpose:

To build on the historic success of acquiring, developing, maintaining, and making available county parks, preserves, playgrounds, forests, wildlife, and other conservation areas; to promote and preserve the health and general welfare of the people; to encourage the orderly development and conservation of natural resources; to cultivate quality of life by providing programs of public recreation.

(Modified excerpts from Chapter 350, Code of Iowa)

Our Vision: To improve community through people, parks, trails, and open spaces.

Our Mission – we strive to accomplish our vision through our mission:

- *To provide outdoor recreation experiences*
- *To promote health and wellness*
- *To protect natural resources*
- *To increase environmental awareness*
- *To support economic development*
- *To strengthen safety and security*
- *To foster human development*
- *To strengthen community image & sense of place*

Monday, December 17, 2018

Wickiup Hill Learning Center

10260 Morris Hills Road, Toddville, IA 52341

12:00 P.M. (Noon)

- **Call to order / roll call** – quorum / open meeting compliance.
- **Public comment** – this is an opportunity for the public to address topics on today's agenda.

CONSENT AGENDA

Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

- C1. Approve minutes of the November 17, 2018 monthly meeting minutes.
- C2. Approve claims and expenditures – Claims list # 2019-7.
- C3. Receive and place on file the November 2018 financial / budget report.
- C4. Receive and place on file the November 2018 activity report.
- C5. Acceptance of Gifts:
 - 1. Gift # 15-2019 – Busse Foundation, monetary donation (\$500) for general support of the Conservation Board program.
 - 2. Gift # 16-2019 – Linn County Trails Association, monetary donation (\$100,000) toward planning and completing Phase 1 of the Highway 100 trail.
- C6. Report out of closed session regarding 77-acre Kerr Acquisition

REGULAR AGENDA

- R1. Approve consent agenda. (Conservation Board)
- R2. Discuss and decide regarding possible Wickiup Hill designation on the National Register of Historic Places. Authorize joint project with Historic Preservation Commission. (Dick Thomas/Maura Pilcher/Michael LeClere)
- R3. Public hearing regarding the plans and specifications, form of contract and estimated construction costs for the Prairie Oak Lodge Renovation at Squaw Creek Park, Project #22-19. (Randy Burke)

- R4. Discuss and decide on Resolution #2018-29, approval of the proposed plans, specifications, form of contract and estimated construction costs for the Prairie Oak Lodge Renovation at Squaw Creek Park, Project #22-19. (Randy Burke)
- R5. Public hearing regarding the plans and specifications, form of contract and estimated construction costs for the Master Plan Signage project at Pinicon Ridge and Squaw Creek Parks, Project #16-19. (Randy Burke)
- R6. Discuss and decide on Resolution #2018-30, approval of the proposed plans, specifications, form of contract and estimated construction costs Master Plan Signage project at Pinicon Ridge and Squaw Creek Parks, Project #16-19. (Randy Burke)
- R7. Discuss and decide regarding authorizing the Director to sign the amendment to the contract with Design Dynamics for construction oversight of the Pinicon Ridge Campground Water Distribution System project, Project #17-05. (Burke)
- R8. Discuss and decide on contract with Martin Gardner Architects for design services regarding nature appreciation structures and authorize the Director to sign the contract. (Randy Burke)
- R9. Discuss and decide on Resolution #2018-31 authorizing staff to submit an application to the Regional Planning Agency requesting funding assistance for the Oxley Road to Secrist Road segment of the Grant Wood Trail, Project #05-14B. (Burke)
- R10. Discuss and decide on Resolution #2018-32 regarding Fees and Charges for the 2019 season. (Gibbins)
- R11. Discuss and decide on the proposed Conservation Board FY20 budget. Review items include, but may not be limited to the following: FY20 proposed budget memorandum, passenger vehicle replacement requests, BOS capital project requests, and budget offers. (Goemaat)
- R12. Board member / staff reports – Board members and staff may report and/or discuss meetings or activities that they have been involved. (Conservation Board & staff)
1. Ryan Schlader – Community Outreach and Marketing.
 2. January Conservation Board meeting date – discuss possible date change to January 24.
- R13. Public comment – This is an opportunity for the public to address the Board on any subject pertaining to Conservation Board business. **Note: There will be no Board discussion, decisions, and/or other board action related to these matters at this time.**
- R14. Adjournment

CALENDAR OF EVENTS:

1. Budget review with the Board of Supervisors is scheduled for January 25, 2019 at 1:30 PM.
2. Iowa Association of County Conservation Boards (IACCB) Annual Conference – September 17 - 19, 2019 - Muscatine, Iowa
3. National Recreation and Park Association (NRPA) Congress for Parks and Recreation – September 23-26, 2019 - Baltimore, Maryland