

**BOARD OF SUPERVISORS**

District 1 | **Stacey Walker**

District 2 | **Ben Rogers**

District 3 | **Brent Oleson**

**JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org



**LINN COUNTY BOARD OF SUPERVISORS  
MEETING AGENDA**

Monday, August 5, 2019

10 a.m.

Formal Board Room—Jean Oxley Public Service Center  
935 2nd St. SW, Cedar Rapids, IA

**Call to Order**

**Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

**Minutes**

Discuss and decide on meeting minutes.

Discuss a Vacancy Form requesting a Special Prosecutor for the Linn County Attorney's Office

Discuss and decide on delaying the issuance of a civil citation regarding non-compliance with the Unified Development Code.

**Public Comment: Five Minute Limit per Speaker**

This is an opportunity for the public to address the board on any subject pertaining to board business.

**Payroll Authorizations**

Discuss and decide on Employment Change Roster (payroll authorizations).

**Claims**

Discuss and decide on claims.

**Correspondence**

**Appointments**

**Adjournment**

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at [bd-supervisors@linncounty.org](mailto:bd-supervisors@linncounty.org).

RECEIVED

JUL 25 2019



Human Resources Department  
Linn County, Iowa

LINN COUNTY  
HUMAN RESOURCES

VACANCY FORM

**SELECT ONE:**

NEW POSITION

REPLACEMENT

REPLACES: \_\_\_\_\_

**SELECT ONE:**

NEW JOB CLASSIFICATION

EXISTING JOB CLASSIFICATION

JOB TITLE: Special Prosecutor

DEPARTMENT: Linn County Attorney's Office

SHIFT/HOURS: \_\_\_\_\_

VACANCY DATE: \_\_\_\_\_

NUMBER OF POSITIONS: 1

**REASON TO ADD NEW POSITION (if applicable):**

**NEW POSITION FUNDING SOURCE(S):**

BUDGET OFFER

Midwest HIDTA funded SAUSA-

GRANT FUNDING

OTHER: \_\_\_\_\_

POST TO INSIDE:  YES  NO

ADVERTISE:  YES  NO

IF NO, GIVE EXPLANATION (i.e. not filling due to operational needs): \_\_\_\_\_

**POSITION TYPE:**

FULL-TIME  PART-TIME \_\_\_\_\_ # of hours/week  TEMPORARY/SEASONAL (75 working days or less)

ON-CALL/SUBSTITUTE  GRANT-FUNDED

BARGAINING UNIT:  Clerical  Maintenance  Para Professional  Professional

Attorneys  Conservation  Sergeants  PPME

NON-BARGAINING UNIT (Management and Confidential Employees)

APPROVED BY: *Jay Vander Ark*  
DEPARTMENT HEAD (original signature required)

7/18/19  
DATE

**FOR HUMAN RESOURCES DEPARTMENT USE ONLY:**

PAY GRADE: \_\_\_\_\_ STARTING SALARY: 61,218.00

HR DIRECTOR COMMENTS: \_\_\_\_\_

FINANCE/BUDGET DIRECTOR COMMENTS: \_\_\_\_\_

APPROVED BY: *Lisa D. Powell*  
HUMAN RESOURCES DIRECTOR

7-30-19  
DATE

APPROVED BY: *Dawn Janduch*  
FINANCE/BUDGET DIRECTOR

7/29/19  
DATE

APPROVED BY: \_\_\_\_\_  
CHAIRPERSON/BOARD OF SUPERVISORS

DATE