



MEETING OF THE COMMITTEE OF COUNTY OFFICERS DESIGNATED TO FILL A BOARD OF SUPERVISORS VACANCY

Linn County Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA
Formal Boardroom (Lower Level)

Monday, April 4, 2016, 10:00 a.m.
AGENDA

1. Meeting called to order by the temporary chair – Auditor Joel Miller
2. Appoint recording secretary and point of contact for future communications
3. Election of chair
4. Election of vice chair
5. Motion to adopt Roberts Rules of Order for the proceedings
6. Discussion of the statutory role of the Auditor, Recorder, and Treasurer to fill the vacancy by appointment or by special election (Iowa Code 69.8)
7. Discussion of open meetings law and open records requirements (Iowa Code 69.14A)
8. Discussion with the public
9. Discussion: Filling vacancy by appointment or special election on the Linn County Board of Supervisors due to the resignation of District 2 Supervisor Linda Langston which is effective on 4/15/2016 (Iowa Code 69.14A).
10. Consider motion on how to fill vacancy
11. If decision to fill vacancy by appointment (Iowa Code 69.14A)
 - a. Public Notice requirement for intent to appoint (4/20 days)
 - b. Selection Process
 - c. Due date and filing location for applications.
12. If decision to fill vacancy by special election
 - a. Set special election date
 - b. Determine publication requirements
 - c. Announce how to get on ballot
13. Additional questions/discussion
14. Discussion with the public
15. Set next meeting date, time and location
16. Adjournment